

## TUNSTALL PARISH COUNCIL

### MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Monday 4<sup>th</sup> March, 2013

**Present:** Cllr. L. Burgess – Chair  
Cllr. P. Mitchell – Vice-Chair  
Cllr. R. Spencer  
Cllr. C. Browning  
Cllr. J. Mills  
Cllr. I. Davison  
Cllr. F. Panton

Lynda Fisher, Clerk  
County Cllr. M. Whiting  
1 Parishioner

#### **Parishioners**

County Cllr. Whiting responded to a resident's query regarding a possible future planning application for Tunstall School to be relocated to a new site in Tunstall Road. He confirmed that if an application is received it will go out to full consultation; the public and the Parish Council will be notified and there will be an open public meeting to discuss the proposals.

#### **Borough/County Councillors**

County Cllr. Mike Whiting had nothing further to add.

#### **1. Welcome and Apologies**

The Chairman formally opened the Parish Council meeting and welcomed everyone; apologies were received from County Cllr. Alan Willicombe, Borough Cllr. Jean Willicombe and the PCSO.

#### **2. Declarations of Interest** – Cllr. Mills – Item 4.1.

#### **3. Minutes of the Previous Meeting**

Item 6, final paragraph should read: It was therefore proposed by Cllr. Mitchell and seconded by Cllr. Mills that the Clerk again writes to our County Councillors (not John Burr).

With the above amendment, it was Proposed by Cllr. Mitchell and seconded by Cllr. Davison; the Minutes of the meeting held on the 4<sup>th</sup> February, 2013, were agreed by Members and signed.

#### **4. Matters Arising from the Minutes**

- 1. Yellow Lines outside Tunstall School** – Clerk reported there has been no further response from John Burr. It was proposed by Cllr. Mills and seconded by Cllr. Browning that the Clerk writes to the County Council Members (one of which is the Chairman of the Swale JTB) seeking the urgent installation of the lines. This was agreed with one abstention – Cllr. Davison. **Action: Clerk**

2. **Response from Swale Borough Council on parking on Verges** – Clerk has now had a response from the Council and been informed that the Street Wardens have been patrolling this area and will issue warnings, followed by enforcement notices for persistent offenders.

Clerk to write to KCC asking if they will re-bund (soft, not hard) the damaged verges in Hearts Delight Road, near to the junction with Tunstall Road, to a height of 2 to 3 feet.

**Action: Clerk**

3. **Complaints Procedure** – the Procedure, based on the NALC template, was agreed and adopted by the Parish Council.

## 5. **Finance**

1. **KFAS Airport Conference** – Agreed Cllr. Mitchell to attend this conference at a cost of £15.
2. **New Noticeboard** – Clerk advised that despite promises she has heard nothing further from the firm who agreed to manufacture the new noticeboard. She will contact him one last time and if a satisfactory response is not received will then obtain quotes from other companies.

**Action: Clerk**

3. **Action with Rural Communities in Kent (ACRK) Subscription 2013/14** – Members agreed to pay £35 for the renewal of this subscription.

### 4. **Cheques raised at this meeting:**

The following cheques were signed and the accounts to the 28<sup>th</sup> February 2013, approved.

Date	Cheque	Details		Amount
04.03.13	0914	L. Fisher	Wages February 2013	£178.90p
04.03.13	0915	H.M. Rev & Customs	Tax February 2013	£44.80p
04.03.13	0916	L. Fisher	Expenses: Telephone/Broadband/home as office and Suspension Filing pockets	£31.52p
04.03.13	0917	Tunstall P.C.C.	Hire of Midwinter Room March, 2013	£12.50p
04.03.13	0918	L. Fisher	2x8 GB USB Flash drives & 5 reams A4 Paper	£18.82p
04.03.13	0919	A.C.R.K	Subscription 2013/14	£35.00p
04.03.13	0920	K.F.A.S.	Global Airport Conference Fee	£15.00p
Eight Cheques in total				

## 6 **Correspondence**

1. **Community Infrastructure Levy & Neighbourhood Planning** – Document noted. It was agreed to look at sending out a document created by Iwade Parish Council, ‘The 10 Point Plan’, with the next newsletter to obtain information on residents’ needs and aspirations for Tunstall.

**Action: Cllr. Mitchell/Clerk**

2. **Kent Minerals and Waste Local Plan: Proposed Mineral Safeguarding Areas** – Document noted and Members agreed to support the safeguarding proposals.
3. **LGA/NALC Publication: Modelling Devolution - Working Together to Deliver Local Services** – Document on devolving services noted.
4. **Swale Borough Council – Sports Development Re-organisation** – noted.

## **7. Planning**

1. **SW/13/0051** - New production and laboratory facility and all associated infrastructure including security fence, sprinkler tank, alterations to Shimmin Road and to Shimmin Road/Guillat Road junction – Land adjacent 830 Guillat Avenue, Kent Science Park, Sittingbourne, ME9 8GU – Members are not opposed to this application but do have some concerns regarding HGV movement. Clerk to clarify HGV movement with Swale Borough Council and to seek a site meeting. **Action: Clerk**

## **8. Any Other Matters Arising**

1. Clerk requested to write to Swale Borough Council concerning the yellow lines in Cranbrook Drive and asking for an installation date. **Action: Clerk**
2. Clerk requested to report damaged ‘Keep Right’ sign next to the Church. **Action: Clerk**
3. Clerk requested to write to KCC asking that the speed bumps in the lower part of Tunstall Road be made more severe. These have been reduced in height as a result of the recent resurfacing work and motorists are now speeding along this highway. **Action: Clerk**
4. Clerk requested to seek the extension of the existing 20 m.p.h. speed limit in Tunstall Road, to go up to and to encompass the School. KCC has already installed the 20 m.p.h. speed limit outside Schools in other parts of Kent. **Action: Clerk**

## **9. Next Meeting**

The next Monthly Meeting will be on Monday 8<sup>th</sup> April, 2013, commencing at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

**The meeting closed at 09.05 p.m.**