

TUNSTALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 4 September 2017 in the Midwinter Room, St John the Baptist Church, Tunstall.

Present: Cllr Lee Burgess (Chairman), Cllr Roger Sills (Vice Chairman), Cllr Ian Davison, Cllr Wendy Harwood, and Cllr David Nutting; and Mrs W Licence (Clerk).

Also present were SBCllr Derek Conway, SBCllr George Samuel and one member of the public.

Cllr Burgess welcomed everyone to the meeting and advised the everyone of the emergency evacuation procedures.

REPORTS FROM MEMBERS OF THE PUBLIC

There were no reports from members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Brian Cook (holiday) and Cllr Mavis Hibben (holiday); apologies accepted.

Apologies had also been received from KCCllr Andrew Bowles (at another meeting) and KCCllr John Wright (at another meeting): apologies noted.

2. DECLARATIONS OF INTEREST

Cllr Burgess declared a non-pecuniary interest in item 8i as a near neighbour of the property.

3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 AUGUST 2017

Cllr Sills **PROPOSED** to accept the minutes of the meeting of 7 August 2017 as a true record; **SECONDED** by Cllr Harwood: **AGREED UNANIMOUSLY**. Cllr Burgess duly signed the minutes of the meeting a true record.

4. MATTERS ARISING FROM THE MINUTES

- The litter bin in the Tunstall Road layby has been replaced by Swale Borough Council. Further rubbish has been dumped in the layby and this has been reported to Swale Borough Council who have cleared the rubbish.
- The grass by the school has been added to the schedule for regular maintenance.
- The keep clear markings outside Tunstall School are currently going through the legal process and will be enforceable from April 2018.
- Parking operations have been asked to remove the signs at the old school

5. NEIGHBOURHOOD WATCH

Cllr Sills informed Members that he has been receiving information about incidents in the Swale Area although this has been quiet during August. When reports are received they will be added to the website and Cllr Sills said he would be willing to undertake this. As a Neighbourhood Watch Group signs can be erected in the area.

ACTION: Clerk to arrange permissions for Cllr Sills to update the website.

6. SPEED WATCH

Cllr Burgess said the Speed Watch report has been added to website

Cllr Cook had circulated a report that the Speed Watch had team carried out three sessions during August, one of which was at the new site in Park Drive. Traffic was much lighter than usual due to the school holidays, and subsequently fewer vehicles than normal were recorded. One vehicle in Park Drive and three vehicles in Ruins Barn Road were recorded in excess of the speed limit and details have been passed to the police.

Bredgar Speed Watch have borrowed the equipment until 17 September after which sessions will be held in Tunstall.

The Clerk informed Councillors that Bredgar Parish Council have agreed to share the cost of any maintenance required.

7. FINANCE

Cheques raised and accounts

Chq. No	Payable to	Reason	Amount
1222	Tunstall PCC	Hire of Midwinter Room: Parish Council meeting	£15.00
1223	Mrs W Licence	Salary and expenses	£192.98
1224	Jane Johnson	Litter picker	£285.00
1225	Came & Co	Balance of insurance premium	£60.00
1226	Newington Parish Council	Share of SLCC subscription	£31.40
1227	HMRC	PAYE	£49.60

Councillors considered the cheques raised and Cllr Davison **PROPOSED** the signing of the cheques; **SECONDED** by Cllr Sills: **AGREED UNANIMOUSLY**.

Cllr Burgess said a claim for £511.12 has been made to the Transparency Fund to cover staff time for updating the website and for a scanner.

8. PLANNING

i. Ref: 17/503535/FULL

Address: 1 School View Tunstall Road Tunstall Kent ME9 8DX

Proposal: Removal of two white PVC French doors and part of wall and replace with black aluminium bi-folding doors.

Cllr Burgess took no part in the discussion or decision on this matter.

Councillors considered the application and had no objections to the proposal.

ii. Ref: 17/504228/FULL

Address: 70 Sterling Road Tunstall Sittingbourne Kent ME10 1SL

Proposal: First floor extension, roof alterations including new roof light and rear dormer window and removal of conservatory.

Councillors considered the application and had no comments to make.

iii. Any other planning matter received by 7 August 2017.

The Clerk reported she had received an application for 55 Chegworth Gardens.

Cllr Burgess said an extension of time would be requested to consider the proposal at the next meeting.

ACTION: Clerk to request extension of time.

9. NEIGHBOURHOOD PLAN

Cllr Burgess said SBCllr Bonney had been emailed about parishes sharing the cost of a Neighbourhood Plan.

The Clerk confirmed there had been no response.

Cllr Nutting said clarification is being sought on people's views of a Neighbourhood Plan.

Cllr Sills said the matter had been discussed extensively last month.

10. ENVIRONMENT

i. Coffin Pond- to receive an update

Cllr Burgess said Coffin Pond has been hit again and at least one brick has been knocked out.

Cllr Nutting said he had contacted Alastair Coleman, KCC Highways, and has also chased for an update but there has been no response.

SBCllr Samuel asked for a copy of the correspondence and he will also write.

SBCllr Conway said he would also contact KCC.

ACTION: Cllr Nutting to send photos of the latest damage to KCC requesting urgent action and copy in County and Ward Councillors.

ii. To consider new village sign

Cllr Burgess said village gateways cost about £4,000.

ACTION: Clerk to obtain costings for a village gateway.

Councillors discussed having a new village sign at the Bredgar end of the village. The school will be asked for ideas and there will also be an article in the Newsletter to request residents suggestions.

ACTION: Clerk to contact the school.

iii. To consider sites for "No Flytipping" signs

Councillors discussed appropriate sites to have no flytipping signs and agreed to ask the litter picker for her input.

ACTION: Clerk to write to litter picker for details of areas where flytipping is a problem.

iv. To consider quotations for replacement street light

Cllr Burgess said the pole box needs to be replaced.

Councillors considered the quotations for replacing the street light.

Cllr Davison **PROPOSED** to accept the quotation for the refurbished street light if the Conservation Officer accepts the design: **SECONDED** by Cllr Sills.

ACTION: Clerk to contact the Conservation Officer for confirmation replacement light is acceptable.

v. To consider maintaining the soft landscaping in the parish

Cllr Nutting said that having read the information from KCC, the maintenance of the soft landscaping areas is a big responsibility and would be a financial burden.

Cllr Burgess said the Council could maintain areas it saw fit to do so.

Councillors agreed not to pursue the Steering Group.

vi. Floral Planters

Councillors agreed to the wording for the safety signs on the planters.

11. REPORTS FROM MEMBERS

There were no reports from Members.

12. HIGHWAYS

i. To receive an update

Cllr Sills informed Members that he had contacted the Doves Croft management company to see if they will contribute towards the bollards outside of Doves Croft but has had no response. Alan Blackburn, KCC, is dealing with the removal of Bollards and white lines in Hearts Delight Road.

Cllr Burgess informed Councillors that Mr Webb has said registering the footpath should be proceeded as a priority. The Parish Council will proceed with this.

Cllr Sills reported that there is a large number of tyre skid marks in the road from Bredgar caused by large vehicles, probably farm vehicles carrying hay, travelling too fast. Another concern is that these vehicles often travel in convoy, a single vehicle is difficult to pass and two in convoy even more so. Four vehicles have been seen travelling together.

Cllr Burgess said it could be a public safety issue and the NFU could be contacted to alert members to the issue and to ask them not to travel in convoy.

ACTION: Clerk to contact NFU regarding the matter.

ii. To consider quotation for installation of gulley near to Village Hall

Cllr Burgess said there are problems with flooding on the road near the Village Hall when it rains and KCC have quoted £2,500 to install a gulley although it may cost more if there are services underground.

Cllr Nutting said the water ponds across the junction, a gulley would take the water away to the drain. There is water supply to the Village Hall but there is no gas supply to the hall.

ACTION: Clerk to contact the County Councillors to ask for a grant for installing a gulley.

13. CORRESPONDENCE

- 1- 09.08.17: Newsletter from KCCllr Andrew Bowles -*circulated*
- 2- 14.08.17: Thank you from Tunstall Church for grant- *circulated*
- 3- 14.08.17: Christmas tree festival details – *circulated*

ACTION: Item for next agenda

- 4- 15.08.17: CAB AGM invitation 12 September -*circulated*
 - 5- 15.08.17: SECamb Invitation to Annual Members Meeting: 28 September -*circulated*
 - 6- 17.08.17: KALC Crime Prevention and Safety Conference on 7 December- -*circulated*
 - 7- 16.08.17: KALC Parish News -*circulated*
 - 8- 21.08.17: DCLG Guide -*circulated*
 - 9- 21.08.17: KCC PROW consultation deadline 17 September
 - 10- 21.08.17: Query from resident about the Nextdoor app- *circulated*
- Cllr Davison said he had received information about this and it is a means of obtaining personal information about people and it is American so it is not even local.

- 11- 22.08.17 M2 Junction 5 Improvements - Public Consultation

Cllr Burgess said the Parish Council needs to discuss the matter in depth next month as Tunstall is being used as a rat run.

ACTION: Item for next agenda

- 12- 24.08.17: Emergency Road Closure - Tunstall Road (25 August 2017)- *circulated and added to website*

- 13- 24.08.17: email from resident concerning inconsiderate parking outside school- *circulated*

ACTION: Cllr Harwood to contact school regarding the issue.

- 14- 29.08.17: SBC notification of publication of the Swale Joint Transportation Board agenda- *circulated*.

- 15- 30.08.17: KALC Swale Area Committee meeting flyer- *circulated*

14. ANY OTHER MATTERS ARISING

Cllr Nutting said a tree had been planted at the Village Hall in memory of Mr Frank Panton, a former Parish Councillor but the plaque was not erected.

Cllr Davison said a plaque had been made at the time.

ACTION: Clerk to write to former Councillors to see if anyone knows what happened to the plaque.

Cllr Harwood reported the Joint Transportation Board are not taking any further action regarding the crossing issues at the new school although they are going to put better signage up.

Cllr Burgess said he has been asked by a resident if the double yellow lines outside the old school will be removed. The lines were put there for a good reason and that reason still exists, the lines need to be kept in place.

15. STAFFING MATTERS

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Cllr Burgess reported that a meeting with the Clerk to discuss staffing matters had not taken place and there was nothing to report.

16. DATE OF NEXT MEETING

Monday 2 October 2017, 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

There being no further business, the meeting closed at 8.30pm.

Signed as a true record of the proceedings:

Chairman

Dated: 2 October 2017