

## TUNSTALL PARISH COUNCIL

A Parish Council Meeting was held at 7:30pm on Monday 11<sup>th</sup> June 2012 in the Midwinter Room, St. John the Baptist Church, Tunstall.

PRESENT: Cllr.Panton,Chairman, Cllr.Burgess, Cllr.Browning, Cllr. Davison, Cllr.Mitchell, and Cllr.Spencer.

### 1. Declarations of Interests.

None.

### 2. Apologies for Absence

Cllr Mills had given his apologies

### 3. Minutes of the last Parish Council meeting held on 14<sup>th</sup> May 2012.

A copy of the minutes had been circulated prior to the meeting. The minutes were taken as read and signed by the Chair.

### 4. Matters arising.

Cllr Panton stated that following the resignation of the Parish Clerk that Cllr Mitchell would fill the role temporarily.

a) Clerks vacancy. Cllr.Panton stated that there are six applicants for the post and outlined the options for deciding a new Clerk as calling all for an interview or to produce a shortlist to be interviewed. He added that the selection criteria should be based on experience and locality of residence. Cllr Davison suggested that all applicants should be interviewed at a special meeting of the Council. After Cllr Browning had listed her choice of three candidates for interview Cllr Spencer proposed that one more should be added making four in all. It was agreed to offer an interview to four of the candidates in half hour slots starting at 6:00pm on the 25<sup>th</sup> June 2012. At the end of the meeting the Council will decide which applicant will be offered the post. The Council will write to the two others that they had not been selected for the shortlist. Cllr Mitchell will ask advice from KALC about what point of the payscale the new Clerk will be appointed. **The names of applicants have not been minuted in the interest of personal privacy in a public document.**

b) Update on School parking. Cllr Panton stated that had refused the offer of parking in Village Hall car park and that negotiations are continuing to allow parking on land adjacent to the School but this will require planning permission for the road access. Cllr Panton is keen to pursue the other options, which are to use the Church car park or the old School playing field. stated that it not is the responsibility of the Parish Council to provide funding for School parking. Cllr.Browning continued that the parking problems are caused by School staff who behave inconsiderately and that she believes that it is a deliberate attempt to cause disruption. She also stated that she would object to the planning application for road access because of problems that will be caused by the large number of 18 vehicles using the lane and consequent problems to pedestrians using the lane which is a footpath. Cllr.Spencer reported that he had been told that a planning application has been made. Cllr.Browning suggested that the Council should write to the School Headmistress asking her to instruct the staff not to park in front of the School. The Council finally agreed that no more could be done at this stage until there is a planning application or other developments.

c) Newsletter entries. Cllr Mitchell reported that he had received no contributions as yet. He agreed to produce a draft himself.

- d) Diamond Jubilee Cavalcade. Cllr Panton stated that this had been a success despite lack of responses from Swale Council and the Police. He reported that the Village Hall has awarded certificates to all contributors. He proposed that the Council should write a letter to Mrs. Panton in thanks.
- e) Notice board. Cllr Mitchell reported that the board would be ordered to the new specification. Cllr.Spencer proposed that Swale Council should be asked if permission is required which was agreed.

**5. Financial Statement and Report circulated with the agenda.**

A copy of the report was handed out.

Cheques for signing:	Amt	Chq no
Tunstall PCC ( Hall hire June)	£12.50	100875
Clerks wages (May and June)	£185.00	100876
HMRC ( Clerks tax)	£46.25	100877

It was agreed by all to pay the above mentioned cheques.

Cllr.Browning asked about an item in the monthly accounts titled ‘Uncleared Cheque’. Cllr Mitchell agreed to ask the previous Clerk about it.

**6. Planning Matters.**

**SW/12/0677 Oakwood Orchard, Ruins Barn Road.** Change of use from grazing to open storage for touring caravans and small boats.

**KCC/SW/0155/2012 Tunstall School.** Application for additional storage.

Cllr Mitchell reported that these two applications had been circulated and should now be with Cllr Panton for final consideration.

**18. Other correspondence**

- a) KALC – proposed code of conduct. Cllr Panton reported that Swale are still discussing this matter and have a need to for one standard code to be implemented for all parish councils.
- b) Kent minerals and waste – preferred options. Cllr Panton reported that the only application that would affect Tunstall, namely the Landfill of the Chalkpit, has been rejected.

**19. Any Other Business.**

- a) Cllr.Browning reported that the footpath by the old Village Hall is overgrown and that KCC Education Commission are conducting a consultation on Swale education facilities.

**Meeting ended 8:45pm**