

TUNSTALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 5 June 2017 in the Midwinter Room, St John the Baptist Church, Tunstall.

Present: Cllr Lee Burgess (Chairman), Cllr Roger Sills (Vice Chairman), Cllr Brian Cook, Cllr Ian Davison, Cllr Wendy Harwood and Cllr Mavis Hibben; and Mrs W Licence (Clerk).

Also present were KCCllr John Wright and two members of the public.

REPORTS FROM MEMBERS OF THE PUBLIC

Cllr Burgess welcomed everyone to the meeting.

#1- I live near Pond Cottages, Tunstall Road and I am concerned about the number of HGVs going through the village and the lack of signage to direct lorries to the A249.

Cllr Burgess said that this has been an ongoing problem as drivers see the village as a cut through. Signage is a good idea but it does not necessarily stop the lorries, it is an inter-parish problem. Hauliers have been contacted to use a more appropriate route and this has helped. The issue will be put on the agenda for future meetings.

KCCllr Wright said it is a perennial problem in all villages and weight restrictions are ignored. Talking to hauliers about using the right route can be effective.

KCCllr Wright thanked those who voted for him at the recent election and he is honoured to be serving the parish. KCCllr Wright thanked Lee Burgess and Roger Truelove for their past work and he hopes to keep up with their past efforts.

KCCllr Wright said residents have raised concerns about safety issues in Bell Road, Brenchley Road and Highsted Road, especially near the schools and hospital. A meeting has been arranged with officers, the schools and hospital to try to improve the situation.

The petition for a Tunstall school crossing will be considered at the next meeting of the Joint Transportation Board. The Local Plan will be published after the election.

Cllr Burgess thanked KCCllr Wright for attending and for his report.

#2- A young people's group is being started by the church and will be held once a month during term time. Cllr Burgess suggested the Parish Council could publish details on the Parish Council notice boards.

ACTION: Cllr Cook to publish details on notice boards.

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr David Nutting (holiday); apology accepted.

2. DECLARATIONS OF INTEREST

None were declared.

3. MINUTES OF THE ANNUAL PARISH COUNCIL MEETING AND THE PARISH COUNCIL MEETING HELD ON 3 MAY 2017

Cllr Sills said item 5 should be amended to read "Cllr Burgess said an item will be included in the Newsletter".

Cllr Davison **PROPOSED** to accept the minutes of the meeting, as amended, as a true record; **SECONDED** by Cllr Cook: **AGREED UNANIMOUSLY**. Cllr Burgess duly signed the minutes of the meeting held on 3 May 2017 as a true record.

4. MATTERS ARISING FROM THE MINUTES

- Litter bin in Tunstall Road -SBC will replace the litter bin when new stock comes in. They have asked the contractor to empty the bin more regularly
- Cars obstructing the road by the school- Civil Parking Enforcement are not able to do anything as there was no illegal parking at the time of their visit. The PCSO is aware of the

problem and says the school feels their letters to parents are working. The PCSO has been down at the school and will continue to monitor this.

ACTION: Clerk to contact Alan Blackburn for details of TRO by the school.

5. NEIGHBOURHOOD WATCH

Cllr Burgess said the newsletter has just gone out, and contains details of the Neighbourhood Watch meeting.

6. SPEED WATCH

Cllr Cook reported to Members that another site in Park Drive will be risk assessed. There have been drivers recorded speeding during Speed Watch sessions and their details have been passed to the Police.

Cllr Burgess thanked Cllr Cook for his report.

7. FINANCE

i. Annual Governance Statement

Councillors considered the Annual Governance Statement and **AGREED UNANIMOUSLY** to accept it.

ii. Annual Return for the Year Ended 31 March 2017

Councillors considered the end of year return and **AGREED UNANIMOUSLY** to accept it.

iii. Cheques raised and accounts

iv.

Chq. No	Payable to	Reason	Amount
1201	Tunstall PCC	Hire of Midwinter Room: Parish Council meeting	£15.00
1202	Mrs W Licence	Salary and expenses	£195.91
1203	HMRC	PAYE	£48.00
1204	Jane Johnson	Litter picker	£228.00
1205	Mr D Nutting	Land registry search	£6.00

Councillors considered the cheques raised and Cllr Sills **PROPOSED** the signing of the cheques; **SECONDED** by Cllr Cook: **AGREED UNANIMOUSLY**.

8. PLANNING

i. Ref: 17/502381/FULL

Address: 2 Ruins Barn Road Tunstall Sittingbourne Kent ME10 4HS

Proposal: Erection of a single storey rear extension

Councillors considered the application and agreed there was no comment to make save neighbours comments should be taken into consideration.

ii. Ref: 17/502369/FULL

Address: Verann Tunstall Road Tunstall ME10 1YQ

Proposal: Erection of a single storey rear extension

Councillors considered the application and agreed there was no comment to make save neighbours comments should be taken into consideration.

iii. Ref: 17/502408/FULL

Address: 32 Ruins Barn Road Tunstall Sittingbourne Kent ME10 4HS

Proposal: single storey rear dining room extension and internal alterations.

Councillors considered the application and agreed there was no comment to make save neighbours comments should be taken into consideration.

iv. Ref: 17/502222/FULL

Address: 42 Sterling Road, Tunstall

Proposal: Construction of box dormers to existing pitched roof

Councillors considered the application and agreed there was no comment to make save neighbours comments should be taken into consideration.

v. Ref: 17/502544/FULL

Address: Land Rear Of 120 Park Drive Tunstall

Proposal: Erection of a single storey three-bedroom bungalow and a garage within the grounds of 120 Park Drive accessed off Hales Road.

Councillors considered the application and agreed there was no comment to make save neighbours comments should be taken into consideration.

vi. APP/V2255/W/17/3171794 Appeal Lodged with the Planning Inspectorate

Proposal: Residential use of outbuilding, side extension and alterations to roof with associated car parking and landscaping.

Location: Unit 5 Oakwood Farm Ruins Barn Road

Councillors considered the matter and had no further response to make.

vii. Ref: 17/502639/LAWPRO

Address: 1 School View Tunstall Road Tunstall

Proposal: Certificate of Lawful development (proposed) for alterations to external doors and internal alterations.

Cllr Burgess declared an interest and took no part in the discussion or decision.

Councillors considered the application and agreed there was no comment to make save neighbours comments should be taken into consideration.

viii. Ref: 17/502757/NMAMD

Address: 63 Roseleigh Road Sittingbourne Kent ME10 1RR

Proposal: Non-material amendment for planning permission 16/504233/FULL - Juliet balcony to rear first floor bedroom.

Councillors considered the application and noted the neighbour's objection to the proposal due to lack of privacy. Concern was raised that the window was being changed from frosted glass to clear glass and over looked the neighbour. Councillors **AGREED UNANIMOUSLY** to support the objections of the neighbour.

ix. Any other planning matter received by 5 June 2017.

Ref: 17/502760/FULL

Address: 96 Park Drive Tunstall Sittingbourne Kent ME10 1RL

Proposal: Demolition of existing porch and side projection and erection of a single storey front and side extension to form entrance lobby, garage, utility room and wc

Cllr Burgess said the application had been received too late to go on the agenda.

Cllr Cook said a resident had contacted him requesting clarification on planning permission granted for the plot adjacent to 61 Park Drive.

Outline planning permission was granted for a single dwelling with no condition attached. Outline planning permission lasts for three years and building has to commence within five years of getting reserved matters approved. It is just the plot that is for sale, and the 'For Sale' board states that is a single building plot with planning permission, the house is not for sale.

9. NEIGHBOURHOOD PLAN

Cllr Hibben reported she had attended the Neighbourhood Planning seminar with Cllr Sills and Cllr Nutting. A Neighbourhood Plan is an opportunity to say what the parish would like. It might be pertinent to wait until the Local Plan comes out. A Neighbourhood Plan entails a lot of work and it might be possible to share resources with the Five Parishes Group.

Cllr Burgess said this had been considered before and there has to be full consultation. A Neighbourhood Plan does not override the Local Plan and sites for development have to be identified.

Cllr Hibben said it would be good to invite SBCllr Bowles, as leader of the Borough Council, to a meeting to find out about the vision of the Borough Council.

ACTION: Clerk to invite SBCllr Bowles to a meeting in the autumn.

Cllr Burgess said he was happy to investigate a Neighbourhood Plan which might complement the Local Plan. A Neighbourhood Plan is beneficial to areas which will have a lot of development and it can help with the style of a development. Housing in Tunstall will be piecemeal and easier to fight. This will be considered in the Autumn.

10. REPORTS FROM MEMBERS

There was nothing to report.

11. REPORT FROM THE RURAL AFFAIRS CONFERENCE

There were no comments about the conference.

12. HIGHWAYS

Cllr Burgess said a quote had been received to repair the street light. A LED light will last and will be cheaper to run.

Cllr Davison **PROPOSED** to accept the quotation for an LED light; **SECONDED** by Cllr Cook: **AGREED UNANIMOUSLY.**

Cllr Sills reported to Members that another meeting has been planned on 6 July to meet Alan Blackburn, KCC Highways but the date is not convenient with all Councillors wishing to attend.

ACTION: Cllr Sills to review the date.

Cllr Sills informed Members Alan Blackburn has asked whether the Parish Council would pay for an extra gully to be installed by the Village Hall to help prevent flooding. It will cost in the region of £2,500.

ACTION 1: Item for next agenda

ACTION 2: Clerk to request grant from the County Councillors.

Cllr Sills reported to Councillors that at the previous meeting with Alan Blackburn, KCC Highways, traffic calming in the village had been discussed. Alan Blackburn has suggested an independent review of the efficiency of the current scheme.

ACTION: Cllr Sills to obtain quote from Amey for review of the scheme.

Cllr Harwood said some of the road signs cannot be read or are rusted.

The Clerk advised the issues can be reported on the Swale Borough Council website.

Cllr Sills said there is no news about the drain cleaning and the issues at Coffin Pond have reached an impasse as no one knows who owns it.

ACTION 1: Item for next agenda.

ACTION 2: Issues at Coffin Pond to be raised again with Alan Blackburn.

13. HEDGE NEXT TO FOOTPATH BY TUNSTALL STABLES

Cllr Cook said that new owners may not want people walking down the footpath, usage of the be path was a goodwill gesture on the part of the current owners.

Cllr Burgess said the current owners could be approached to see if they would be prepared to take the footpath out of the plot for sale. An application could be made to register the footpath as a Public Right of Way.

ACTION: Cllr Burgess to write to the owner to request the footpath be taken out of the plot for sale.

14. CORRESPONDENCE

1- 08.05.17 Rural Policing update- circulated

2- 08.05.17 Good Councillors Guide- circulated

3- 12.05.17 SBC: Planning Enforcement/Legal briefing session- circulated

4- 17.05 17 Cyber attack - circulated

5- 18.05.17 Rural policing report - circulated

6- 18.05.17 SBC Visitor economy - circulated

7- 24.05.17 SBC Planning enforcement PowerPoint- circulated

15. ANY OTHER MATTERS ARISING

Cllr Sills asked if there should be an appraisal of the conservation area.

ACTION: Clerk to contact the Conservation Officer for assistance.

Cllr Cook asked whether a sign for the Bredgar end of the village to indicate where Tunstall begins could be considered.

ACTION 1: Contact Bredgar for a joint sign.

ACTION 2: Apply for a grant from the County Councillors.

Cllr Burgess said there could be a competition for Tunstall school children to design a village sign.

Cllr Burgess informed Members that a large block has been put down outside the old school playing field to stop travellers moving onto the site.

Cllr Burgess said there are weeds growing in the new garden at the Park Drive end of Cranbrook Drive and it needs to be maintained.

ACTION: Cllr Harwood to ask local resident if they would weed it.

Cllr Burgess said the church has applied for a grant towards repairs to the roof, and this will go on the next agenda.

16. DATE OF NEXT MEETING

Cllr Burgess **PROPOSED** to cancel the July to allow for staff holidays; **SECONDED** by Cllr Cook: **AGREED UNANIMOUSLY**.

Monday 7th August 2017, 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

Signed as a true record of the proceedings:

Chairman

Date: 7th August 2017