

# Tunstall Parish Council

To Parish Councillors, members of the public and press.

Members are hereby summoned and notice is given that the **Meeting of Tunstall Parish Council** will be held virtually on **Monday 1 February 2021** at **7.30pm** when it is proposed to transact the following business:

## **1. COUNCILLOR VACANCY**

## **2. APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence.

## **3. DECLARATIONS OF INTEREST**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Tunstall Parish Council Code of Conduct for Members and by the Localism Act 2011.

(i) The nature as well as the existence of any such interest must be declared. After declaring a Disclosable Pecuniary Interest, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

## **4. MINUTES OF THE MEETINGS HELD ON 7 DECEMBER 2020 AND 4 JANUARY 2021**

To consider the minutes of the meeting and if in order sign as a true record

## **5. MATTERS ARISING**

## **6. REPORTS FROM MEMBERS OF THE PUBLIC**

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is an information session only and no action can be taken upon those items raised.

## **7. REPORTS FROM BOROUGH AND COUNTY COUNCILLORS**

Ward and County Councillors are invited to report and discuss matters affecting the parish

## **8. FINANCE**

i. Cheques raised and quarterly accounts

## **9. ADMINISTRATION**

i. Statement of Internal Control

ii. Website

## **10. PLANNING**

i. Ref: 21/500138/FULL

Address: 115 Sterling Road Tunstall Sittingbourne Kent ME10 1SW

Proposal: Erection of part single, part two storey side and rear extension including Juliet balcony, together with roof alterations to create first floor with front and rear dormers.

ii. 21/500222/FULL

Address: Grove End Farm Bredgar Road Tunstall Sittingbourne Kent ME9 8DY

Proposal: Change of use of agricultural barn to provide storage for seeds and crop protection products, precision farming services and office space.

iii. Ref: 21/500293/FULL

Address: 32 Hales Road Tunstall Sittingbourne Kent ME10 1SR

Proposal: First floor side/rear extension together with roof alterations. Erection of a detached garage.

iv. Any other planning matter received by 1 February 2021

## **11. HIGHWAYS**

To receive an update

## **12. ENVIRONMENT**

i. To receive an update

ii. Coffin Pond

## **13. KALC COMMUNITY AWARD**

## **14. REPORTS FROM MEMBERS**

To receive reports from Members

**15. HR COMMITTEE**

- i. To agree and appoint HR Committee
- ii. Terms of Reference for the Committee

**16. CORRESPONDENCE**

**17. ANY OTHER MATTERS ARISING**

This is for information only and no decision can be made on matters raised.

**18. DATE OF NEXT MEETING**

Monday 1 March 2021 at 7.30pm

*Wendy Licence*

Clerk to Tunstall Parish Council

27 January 2021

**Under the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) Regulations 2020, Local Authorities are permitted to conduct meetings remotely during the Government period of lockdown.**

**Please contact the Clerk for login details for the meeting**

Legislation allows for meetings to be recorded. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.