

Tunstall Parish Council

Minutes of the Parish Council Meeting held on Monday 4 December 2017 in the Midwinter Room, St John the Baptist Church, Tunstall.

Present: Cllr Roger Sills, Cllr Ian Davison, Cllr Wendy Harwood and Cllr Mavis Hibben, and Mrs W Licence (Clerk).

Also present were KCCllr Andrew Bowles, KCCllr John Wright, SBCllr Monique Bonney, SBCllr Derek Conway, SBCllr George Samuel, PCSO Ryan Atherton and two members of the public.

In the absence of the Chairman Cllr Sills took the Chair. Cllr Sills welcomed everyone to the meeting and advised everyone of the emergency evacuation procedures.

REPORTS FROM MEMBERS OF THE PUBLIC

#1- I am concerned about surplus signs within the parish.

Cllr Hibben said the Parish Council has raised the issue with KCC Highways.

KCCllr Wright asked the resident to contact him with details and said that he will sort it out.

#2- Builders working in Roseleigh Road are encroaching on a neighbour's property, they have removed her hedge and rose bushes and there is no physical barrier.

KCCllr Wright said it is a private matter and the lady needs to seek legal advice.

Cllr Sills said that one or two Councillors could go and have a look.

SBCllr Bonney reported Swale has consulted on employment land the landscape designation review. The Kent Science Park has lost another employer and over the past eight to twelve months approximately four hundred and fifty jobs have been lost. Rodmersham Parish Council has responded to the Landscape Designation Review which is looking at the land around villages in Kent. Some Boroughs have a buffer zone but there is not one here. Parish Councillors local knowledge is important and consideration should be given to which landscapes around villages are important especially with regards to the historic aspect. Countryside gaps can be built on for educational purposes and the gaps can be moved.

PCSO Atherton reported Operation Castle, Kent Police's annual campaign to help prevent burglaries and bring offenders to justice, still stands. Two people are in Police custody following courier frauds and are being prosecuted.

SBCllr Bonney said that in Rodmersham there have been problems with drug users and anyone finding silver cannisters should report it to the PCSO.

ACTION: Clerk to inform litter picker.

KCCllr Wright reported he has been invited to the Christmas dinner at Tunstall School. Whenever he has been to the Kent Science Park he has always been told they are doing exceptionally well. Coffin Pond has been hit again and this has been reported to Alun Millard, KCC Highways.

Cllr Hibben said Kathryn Moreton has said the repair work to Coffin Pond will be carried out in January.

SBCllr Samuel reported that Swale Borough Council has agreed unanimously to ban the release of sky lanterns on Council land due to the danger to animals and also the fire risk.

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Cook (holiday); Cllr Burgess (work) and Cllr Nutting (holiday); apologies accepted.

2. DECLARATIONS OF INTEREST

None were declared.

3. ELECTION OF VICE CHAIRMAN

Cllr Hibben **PROPOSED** Cllr Burgess for the position of Vice Chairman; **SECONDED** by Cllr Sills: **AGREED UNANIMOUSLY**. Cllr Burgess to sign his acceptance of office at the next meeting.

4. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6 NOVEMBER 2017

Cllr Davison **PROPOSED** to accept the minutes of the meeting of 6 November 2017, as amended, as a true record of the meeting; **SECONDED** by Cllr Harwood: **AGREED UNANIMOUSLY**. Cllr Sills duly signed the minutes of the meeting a true record.

5. MATTERS ARISING FROM THE MINUTES

- KCC soft landscaping- if the Parish Council does carry out any landscaping work the area would still be the liability of KCC

Cllr Hibben said the area around the tree in Sterling Road needs clearing to enable the plaque to be placed there. KCC Highways are scheduled to dig up the road for the proposed gas works.

ACTION: Clerk to ascertain timescale for work.

- SEN report- this was sent to the correspondent on 9 October.

Cllr Sills asked if a response had been received from the MP regarding the agricultural smells.

ACTION: Clerk to resend copy of letter.

6. COUNTY COUNCILLOR ANDREW BOWLES' NEWSLETTER

KCCllr Bowles said there are differing views on housing numbers in the borough, some people feel that there has been enough development and others want more housing for young people. Concern has been raised about the infrastructure and this is meant to be put in place when development happens, however there has been development but no infrastructure. It would be helpful to know residents' views, there is no time scale.

Cllr Sills said residents will be consulted in the newsletter and the matter will be discussed at the February meeting.

7. NEIGHBOURHOOD WATCH

Cllr Sills reported that bulletins are being received and the Clerk is posting them on the website so that everyone can see what the neighbourhood watch Coordinator is reporting.

8. SPEED WATCH

Cllr Sills said Speed Watch sessions will start again in April.

PCSO Atherton said that PCSOs are being encouraged to help with Speed watch sessions.

ACTION: Cllr Cook to inform PCSO Atherton of Speed Watch dates.

9. PLANNING

i. Ref:17/505711/HYBRID

Address: Land At Wises Lane Borden Kent ME10 1GD

Proposal: Hybrid planning application with outline planning permission (all matters reserved except for access) sought for up to 595 dwellings including affordable housing; a two-form entry primary school with associated outdoor space and vehicle parking; local facilities comprising a Class A1 retail store of up to 480 sq m GIA and Class D1 medical facility of up to 560 sq m GIA; a rugby clubhouse / community building of up to 375 sq m GIA, three standard RFU sports pitches and associated vehicle parking; a link road between Borden Lane and Chestnut Street / A249; allotments; and formal and informal open space incorporating SuDS, new planting / landscaping and ecological enhancement works.

Full planning permission is sought for the erection of 80 dwellings including affordable housing, open space, associated access / roads, vehicle parking, associated services, infrastructure, landscaping and associated SuDS.

For clarity - the total number of dwellings proposed across the site is up to 675

Councillors considered the application and were concerned about the impact it would have on Tunstall. The development will be on green land; there will be approximately another 1400 extra cars on the roads; there is not proper funding for the A249/ Stockbury roundabout and the current system cannot cope with the existing traffic; the A249 cannot sustain this development; Medway Hospital has the worse lead time in the whole of the country; the proposal has shops and schools but there is no guarantee they will get built; there is only a primary school in the application and the existing secondary schools are currently over-subscribed.

Councillors **AGREED UNANIMOUSLY** to object to the application.

ii. Ref: 17/505353/FULL

Address: Land Adjacent To 61 Park Drive Sittingbourne Kent ME10 1RD

Proposal: Erection of a detached four bedroom dwelling with new vehicular access.

Councillors considered the application and had no comments to make on the proposal.

iii. Ref: 17/505383/FULL

Address: 53 Chegworth Gardens Sittingbourne Kent ME10 1RJ

Proposal: Ground floor front extension, two storey rear extension, convert garage into habitable space and external alterations

Councillors considered the application and had no comments to make on the proposal.

iv. Swale Borough Council - Landscape Designation Review

Councillors agreed to form a working party to consider the response to the Landscape Designation Review, Cllr Burgess, Cllr Davison, Cllr Hibben and Cllr Sills will be on the working party and Mrs Panton and SBCllr Bonney will also be invited to join the group.

10. ENVIRONMENT

Cllr Sills reported the quotation for the planters has been accepted and Cllr Burgess is liaising with Mossys. The Clerk is still waiting to hear back from Fulston Manor with regards to watering the planters and Cllr Burgess is getting a second quote.

11. FINANCE

i. Cheques raised and accounts

Chq. No	Payable to	Reason	Amount
1245	Tunstall PCC	Hire of Midwinter Room: HR Committee meeting and Parish Council meeting	£30.00
1246	Mrs W Licence	Salary Expenses Total	178.13 15.30 £193.43
1247	HMRC	PAYE	£49.40
1248	J Johnson	Letter Picking 06.11.17- 27.11.17 Gardening work Total	232.96 70.30 £303.26

Councillors considered the cheques raised and Cllr Davison **PROPOSED** the signing of the cheques; **SECONDED** by Cllr Harwood: **AGREED UNANIMOUSLY**.

ii. Budget 2018-19

It was agreed to meet at prior to the next meeting to finalise the budget.

12. ADMINISTRATION

i. To adopt a disciplinary procedure

ii. To adopt grievance procedure

- iii. To adopt a dignity at work policy
- iv. To adopt a sickness and absence policy
- v. To adopt an equal opportunity policy

Cllr Sills said the HR Committee met and recommended the policies and procedures.
Cllr Sills **PROPOSED** to adopt the policies and procedures; **SECONDED** by Cllr Harwood;
AGREED UNANIMOUSLY.

13. REPORTS FROM MEMBERS

Cllr Sills reported he attended the CPRE Swale Branch meeting. The issue of recycling was raised about the different types of plastics, CPRE are seeking advice from Swale Borough Council.

SBCllr Conway thanked Cllr and Mrs Sills for their work regarding the problem of litter.

14. HIGHWAYS

Cllr Hibben reported that it is hoped the work on Coffin Pond will be carried out in conjunction with the gas works in Hearts Delight Road.

15. FOOTPATHS

Footpath adjacent to Tunstall House

Cllr Sills said that although the land is owned by Tunstall House the hedge has been maintained by the parish Council.

The Clerk informed members that the landowner has requested details of KCC PROW.

16. PARISH COUNCIL NEWSLETTER

Cllr Sills said articles need to be submitted before Christmas so the Newsletter can be printed and delivered in the New Year.

17. KALC COMMUNITY AWARDS 2018

Cllr Harwood said she has messaged on Facebook about the award and whether anyone knew of any young people to nominate.

It was agreed to defer the decision until next year.

18. CORRESPONDENCE

1. 08.11.17: Battle's Over - A Nation's Tribute 11th November 2018- *circulated*
It was **AGREED** to put the item on January's agenda.
2. 08.11.17: Kent Fire & Rescue Service consultation regarding their Safety and Well-Being Plan and Council Tax- *circulated*
3. 13.11.17: Kent Police & Crime Commissioner Annual Policing Survey – *circulated*
4. 13.11.17: KCCllr Bowles's October newsletter- *circulated*
5. 20.11.17: KALC General Data Protection Workshop 14 December, 11 January and 24 January - *circulated*
6. 20.11.17: KALC Governance, Procedures and Transparency Conference 8 February – *circulated*
7. 23.11.17: KCC Volunteer Community Warden Scheme- *circulated*
8. 23.11.17: KCC alert of doorstep criminal in Faversham offering house painting services- *circulated and posted on website*
9. 27.11.17: SBCllr Bonney's notification of Swale Borough Council Salt giveaway- *circulated and posted on website*

ACTION: Clerk to ask KCC for details of their salt bags.

Cllr Harwood asked if a salt bin could be placed at Cromer's Corner.

SBCllr Samuel said he would be able to contribute from his grant fund towards a salt bin if necessary.

ACTION: Item for January agenda.

10. 01.12.17: Porchlight Annual Review - *circulated*

19. ANY OTHER MATTERS ARISING

Cllr Harwood reported the school bazaar will be on Wednesday. The school has a new lollipop lady on one of the crossings.

Cllr Davison said he has seen speed humps in other areas which are more severe than the ones in Tunstall and the matter may need to be revisited.

ACTION: Item for January agenda.

20. DATE OF NEXT MEETING

Wednesday 3 January 2018, 6.45 pm, Midwinter Room, St. John the Baptist Church, Tunstall

There being no further business, the meeting closed at 8.34pm.

Signed as a true record of the proceedings

Chairman Date 3 January 2018