

TUNSTALL PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Monday 7th January, 2013

Present: Cllr. L. Burgess – Chair
Cllr. P. Mitchell – Vice-Chair
Cllr. R. Spencer
Cllr. C. Browning
Cllr. J. Mills
Cllr. I. Davison

Lynda Fisher, Clerk
County Cllr. M. Whiting
Borough Cllr. J. Willicombe
5 Parishioners
PCSO Matthew Link

Parishioners

Nine slips, signed by residents in Tunstall Road, were presented to the Parish Council objecting to any future proposal for a new Primary School on land opposite Cranbrook Drive. Councillors pointed out that the only document put forward so far is a strategy containing three proposals for the future of Tunstall School; this is not a formal planning application. Once a formal application is received both residents and the Parish Council will have the opportunity to comment on it.

A resident queried the postponement of the yellow lines outside the School; this matter will be discussed by Councillors under Item 7 of the Agenda.

The Chairman welcomed the return of PCSO Matthew Link, who will be covering Tunstall Parish.

Borough/County Councillors

County Cllr. Whiting and Borough Cllr. Jean Willicombe had nothing to report at the present time.

1. Welcome and Apologies

The Vice-Chairman formally opened the Parish Council meeting and wished everyone present a Happy New Year. Apologies were received from County Cllr. Alan Willicombe and Cllr. Panton.

2. Declarations of Interest – None.

3. Minutes of the Previous Meeting

Proposed by Cllr. Spencer and seconded by Cllr. Browning, the Minutes of the meeting held on the 3rd December, 2012, were agreed by Members and signed.

4. Matters Arising from the Minutes

1. **Land – Cranbrook Drive** – Still awaiting a reply from Land Registry.
2. **Changing the date of the Monthly Meeting** – Agreed to review in May.

5. Finance

1. **Preparation of PAYE and Salary by Accountants** – Proposed by Cllr. Davison and seconded by Cllr. Spencer; agreed to go with the lowest of three quotations received: McCabe Ford Williams with an annual fee of £130 (includes year end work). **Action: Clerk**
2. **2013/14 Budget and Precept** – Following receipt of further information from Swale Borough Council and details of the ‘one off’ grant to offset the shortfall due to changes to the benefits scheme; it was proposed by Cllr. Mitchell and seconded by Cllr. Davison that the precept remains unchanged at £8445, which means no increase for Parishioners. **Action: Clerk**
3. **Cheques raised at this meeting:**

Date	Cheque	Details		Amount
07.01.13	0904	L. Fisher	Wages December, 2012	£178.95p
07.01.13	0905	HM Revenue & Customs	Tax December, 2012	£44.75p
07.01.13	0906	L. Fisher	Expenses – Tele/Broadband/use of home as office/Postage	£11.52p
07.01.13	0907	Tunstall P.C.C.	Hire of Midwinter Room, Jan 2013	£12.50p
Four Cheques in total				

The above cheques were signed and the accounts to the 30th November, 2012, together with supporting Bank Statement, approved.

6. Yellow Lines outside School

The Parish Council has been advised that Swale’s Joint Transportation Board’s (JTB) Members have voted to delay the yellow lines, pending the outcome of the current planning application for 10 staff car parking spaces (to be used on a temporary basis) on land to the side of Tunstall School.

This planning application states that no cars will be parked on the front garden area of Tunstall School, but the JTB has asked for a condition that 5 cars are allowed to continue using this area. It was noted that the School’s Travel Plan states that 22 staff travel to work by car and there was some concern as to where the remaining vehicles will park. Councillors have been advised that there will be a site meeting on the 16th January, when Members of Kent County Council’s Planning Committee will be present; hopefully the Parish Council will have an opportunity to raise questions on the car park application.

Members felt that the yellow lines and the parking application are two separate issues and need to be dealt with individually. Members took a vote, which resulted in 4 for, 1 against (Cllr. Davison) and 1 abstention, and it was therefore agreed that the Clerk writes to John Burr, Kent County Council’s Director of Highways (who has delegated powers to make a decision on this matter), stating that the Parish Council would like the yellow lines considered on health and safety grounds.

Action: Clerk

7. Correspondence

1. **CLG Consultation on Examining Speed Limits for HGVs over 7.5 tonne on single carriageway roads** – Councillors did not agree with the proposal to increase speed limits; Clerk requested to write a letter of objection.

Action: Clerk

2. **LEF Administration Support 2012-13 Update** – Cllr. Mitchell expressed an interest in this role and will contact Emma Wiggins, Swale Borough Council's Head of Economy and Community Services, for an informal discussion. **Action: Cllr. Mitchell**
3. **Response from Gordon Henderson MP re. Boundary Commission** – Members noted the response from the M.P. that his request for the Boundary Commission's Swale (Electoral Changes) Order 2012 Statutory Instruction (SI) be sent to a delegated legislation committee for consideration was not accepted, on the grounds that the Boundary Commission had considered all relevant submissions when making its recommendations. Gordon Henderson expressed his disappointment and went on to add that his objection against a Boundary Commission was only the second by a Member of Parliament in 200 years!

7. **Planning**

No applications received.

8. **Other Matters Arising**

Clerk requested to report the high number of potholes in Tunstall Road and Hearts Delight Road and to ascertain why the wooden post has not been reinstated outside the Den, despite this being requested.

Action: Clerk

9. **Next Meeting**

The next Monthly Meeting will be on Monday 4th February, 2013, commencing at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

The meeting closed at 09.45 p.m.