

TUNSTALL PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Monday 3rd December, 2012

<u>Present:</u>	Cllr. L. Burgess – Chair	Lynda Fisher, Clerk
	Cllr. P. Mitchell – Vice-Chair	County/Borough Cllr. A. Willicombe
	Cllr. R. Spencer	Borough Cllr. J. Willicombe
	Cllr. C. Browning	County Cllr. M. Whiting
	Cllr. F. Panton	5 Parishioners
	Cllr. I. Davison	

In the absence of the Chairman, who was arriving late, the Vice-Chairman welcomed visitors to the meeting and chaired the meeting.

Parishioners

A resident raised the issue of the Boundary Commission's Electoral Review; queried the expiration date of the '40 days' when the document is laid before Parliament and asked if Tunstall Parish Council's appeal against the proposals had been submitted within this period. Cllr. Whiting agreed to check with Gordon Henderson M.P.

Residents asked if it was possible to have weight restriction signs placed on roads entering Tunstall, to stop large Lorries driving through the village. Clerk to contact Kent County Council Highways asking for the installation of these signs. **Action: Clerk**

Borough/County Councillors

Cllr. Alan Willicombe has reported potholes in the lower part of Tunstall Road. He also mentioned that there have been a number of break-ins in the Woodstock area and that two people (from South London) have been caught; regretfully the stolen property has not been recovered. He has asked for extra police patrols in the affected areas.

1. Welcome and Apologies

The Vice-Chairman formally opened the Parish Council meeting. Apologies were received from Cllr. Mills. The Chairman, Cllr. Burgess, arrived late and gave his apologies. So as not to cause a disturbance; the Vice-Chairman continued to chair the meeting.

2. Declarations of Interest – Cllrs. Panton declared an interest in Item 8.2, Planning and Cllr. Davison declared an interest in Item 8.1, Planning.

3. Minutes of the Previous Meeting

Proposed by Cllr. Spencer and seconded by Cllr. Davison, the Minutes of the meeting held on the 5th November, 2012, were agreed by Members and signed.

4. Matters Arising from the Minutes

1. **Land – Cranbrook Drive** – Kent County Council and Swale Borough Council have now confirmed that they do not own or maintain this strip of land. Clerk has asked Land Registry to carry out a search; there is a nominal fee of £4 for this work.
2. **Dog Waste Bin** – Clerk advised that Swale Borough Council are awaiting delivery of new Dog waste Bins and she has asked for two to be installed in the Village at no cost to the Parish Council.
3. **Delegation of power to dispense Disclosable Pecuniary Interests – Precept** – It was proposed by Cllr. Burgess and seconded by Cllr. Browning; agreed by Members to delegate this power to the Proper Officer, the Clerk, who will prepare the necessary paperwork.

Action: Clerk

5. Finance

1. **Preparation of PAYE and Salary by Accountants** – Proposed by Cllr. Burgess and seconded by Cllr. Davis that the Clerk obtains three quotes from Accountants to carry out the preparation of the payroll to meet the new ‘PAYE Real Time Information’ changes. *Action: Clerk*
2. **2013/14 Budget and Precept** – Clerk advised that clarification is still awaited regarding the possible impact of the benefit changes on next year’s Precept; this could result in a 10% deficit. It will not be possible to make a final decision on the 2013/14 Precept until January, when the relevant data has been received from Swale Borough Council. It was proposed by Cllr. Browning and seconded by Cllr. Davison, all agreed, that Tunstall Parish Council ‘freezes’ the 2013/14 Precept. The Clerk will prepare a ‘proposed’ budget based on last year’s Precept, for submission to the January meeting. *Action: Clerk*

3. Cheques raised at this meeting:

Date	Cheque	Details		Amount
03.12.12	0897	Peter Mitchell	Printing Newsletter	£43.20p
03.12.12	0898	Ray Spencer	Mileage – KALC AGM Meeting	£13.95p
03.12.12	0899	L. Fisher	Wages November, 2012	£178.95p
03.12.12	0900	H.M. Revenue & Customs	Tax November, 2012	£44.75p
03.12.12	0901	L. Fisher	Expenses: Tele/Broadband/use of home as office	£11.52p
03.12.12	0902	Kent County Council	Contribution towards yellow lines outside Tunstall School	£900.00p
03.12.12	0903	Tunstall P.C.C.	Hire of Midwinter Room Nov 2012	£12.50p
Seven Cheques in total				

The above cheques were signed and the accounts to the 30th October, 2012, together with supporting Bank Statement, approved.

6. Correspondence

1. **Commissioning Framework – Consultation 2012** – document noted.
2. **DCLG Consultation – Technical Review of Planning Appeal Procedures** – Proposed by Cllr. Burgess and seconded by Cllr. Davison – agreed to support KALC’s draft response.

3. **DCLG Consultation – Making it easier to set up new Town and Parish Councils** – noted.

7. **Planning**

1. **TC/12/0131** – To fell Eucalyptus to rear and treat stump: Hales Cottage, Tunstall Road, Tunstall, ME10 1YG. – No objection.
2. **SW/12/1406** – Demolition of redundant loose boxes and construction of new single storey office building – Grove End Farm, Bredgar Road, Tunstall, ME9 8DY – No objection.

8. **Other Matters Arising**

The two representatives are having difficulty attending KALC meetings because the monthly Parish Council meeting falls on the same date. Members asked the Clerk to place an item on the next Agenda to look at the possibility of changing the date of the monthly meeting. **Action: Clerk**

9. **Next Meeting**

The next Monthly Meeting will be on Monday 7th January, 2013, commencing at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

The meeting closed at 09.45 p.m.