

# TUNSTALL PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Monday 6 March 2017 in the Midwinter Room, St John the Baptist Church Tunstall.

Present: Cllr Lee Burgess (Chairman), Cllr Roger Sills (Vice Chairman), Cllr Brian Cook, Cllr Ian Davison, Cllr Wendy Harwood, Cllr Mavis Hibben and Cllr David Nutting; and Mrs W Licence (Clerk).

Also present were SBCllr Derek Conway, SBCllr George Samuel, and SBCllr John Wright.

### REPORTS FROM MEMBERS OF THE PUBLIC

Cllr Burgess welcomed everyone to the meeting and opened the public time.

*SBCllr Wright said several people have contacted him, following a leaflet drop, to ask about the issues in Tunstall Road and outside the school. The petition for a crossing has been submitted to the Swale Joint Transportation Board and a report has gone to Kent County Council to ascertain what might be feasible. There are conflicts with road hazards and the priority is not clear. There are no flashing warning lights outside the new school and there could be issues in the future regarding parking. There needs to be signage to take traffic to the A249 via Sittingbourne and not through the country roads.*

Cllr Burgess said that one of the problems is that there are two school crossings.

*SBCllr Wright said there need to be lights to warn drivers of the school and the lights could be operated by the school. Other issues raised are the street lights and pot holes and it would be useful to publicise the KCC portal to report any problems. If faults are emailed to KCC it is easier to track the problems.*

Cllr Nutting said that this will be included in a future edition of the Newsletter.

*SBCllr Wright said people have been concerned that the Borough Council is borrowing £60,000,000, the money is not being used for services but it is to invest in property to generate income to help keep council tax low.*

*SBCllr Samuel said he has presented the school crossing petition to the board. Alan Blackburn was there to receive the petition and KCCllr Andrew Bowles expressed concern about the issue.*

Cllr Harwood said that the petition was also concerned with the issue of the local road network and it is hoped that will be looked at as well.

### 1. APOLOGIES

All Members were present.

### 2. DECLARATIONS OF INTEREST

None were declared.

### 3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6 FEBRUARY 2017

Councillors considered the minutes of the meeting held on 6 February 2017. Cllr Davison **PROPOSED** to accept the minutes of the meeting as a true record; **SECONDED** by Cllr Cook: **AGREED UNANIMOUSLY**. Cllr Burgess duly signed the minutes as a true record of the meeting.

### 4. MATTERS ARISING FROM THE MINUTES

#### i. Cherry Trees and planters

The sites for the trees have been agreed and ordered. The planters have been ordered and will be delivered at the end of May or beginning of June.

#### ii. Provision of a dog bin in Cranbrook Drive

Cllr Burgess informed Members that he has written and is waiting to hear back for agreement to proceed.

#### iii. Coffin Pond

Cllr Burgess informed Councillors that there still has been no response from KCC.

*ACTION: Clerk to inform Chairman of the officer's name.*

Cllr Cook informed Members that the wall has been hit again by a lorry.

## 5. NEIGHBOURHOOD WATCH

Cllr Burgess informed Members a meeting will be held when responses have been received.

## 6. SPEED WATCH

Cllr Cook informed Councillors that he has ordered the hi-vis vests which will be printed and also ones for the litter picker.

Cllr Burgess thanked Cllr Cook for his work.

## 7. PLANNING

i. Ref: 17/500224/FULL

Address: 100 Guillat Avenue Kent Science Park Sittingbourne Kent ME9 8GU Proposal: Creation of canopy to provide walkway and smoking shelter

Councillors considered the application and had no comment to make.

ii. Ref: 17/500658/FULL

Address: Oakwood Orchard Ruins Barn Road Tunstall Kent ME9 8AA

Proposal: Rebuilding of a barn destroyed by a fire

Councillors considered the application and had no comment to make.

iii. Ref: 16/508518/FULL

Address: 1050 Cornforth Drive Kent Science Park Sittingbourne Kent ME9 8PX

Proposal: Demolition of building 1050 and New Build 2-storey Hub facility providing cafe, management suite and meeting rooms and associated landscaping

Councillors considered the application and supported the proposal in principle but were concerned about traffic implications with regards to future employees and the possibility of new traffic in the area. Should there be a significant increase in staff there needs to be traffic mitigation in place.

iv. 17/500719/FULL

19 Roseleigh Road Sittingbourne Kent ME10 1RR

Conversion of hipped roof to gable, including the creation of a new rear dormer and an enlargement of an existing dormer.

Councillors considered the application and had no comment to make.

v. Any other planning matter received by 6 March 2017

There had been no other planning matters received.

## 8. REPORTS FROM MEMBERS

There were no reports from Members.

## 9. FINANCE

i. Accounts and Cheques raised

	<b>Chq. No</b>	<b>Payable to</b>	<b>Reason</b>	<b>Amount</b>
06.03.17	1174	Tunstall PCC	Hire of Midwinter Room: Parish Council meeting	<b>£15.00</b>
06.03.17	1175	Mrs W Licence	Salary and Expenses	<b>£247.25</b>
06.03.17	1176	HMRC	PAYE	<b>£1.60</b>
	1177	Cancelled		
06.03.17	1178	Newington Parish Council	Local Council Administration 10 <sup>th</sup> edition 1/5 share	<b>£15.32</b>

06.03.17	1179	HMRC	PAYE	<b>£1.60</b>
06.03.17	1180	Mossys	Cranbrook Drive project	<b>£5485.02</b>
06.03.17	1181	Mr B Cook	Speed Watch hi-vis vests re-imburement	<b>£58.30</b>

Councillors considered the invoices and Cllr Hibben asked for further information on the invoice for on the hedge maintenance.

Cllr Hibben **PROPOSED** signing the cheques; **SECONDED** by Cllr Sills: **AGREED UNANIMOUSLY**.

#### ii. Councillor Allowances

Councillors considered the report of the Remuneration Panel for Parish Councils.

Cllr Burgess **PROPOSED** eligible Councillors can claim the Parish Basic Allowance: **SECONDED** by Cllr Nutting; **FOR- 6, AGAINST-1: MOTION CARRIED**.

### **10. AMENITIES**

#### i. Foot paths

Councillors considered the application for Claimed Footpath from the electricity substation on Tunstall Road to public footpath ZU37 at Tunstall.

Cllr Nutting said previously people have walked across the land at the land owner's discretion, the application is trying to legitimise a footpath. There is an issue with security as the footpath goes along the school boundary and it would not be a suitable place to have a public footpath.

Cllr Burgess **PROPOSED** to reject the application for a Claimed Footpath and the Parish Council will speak to the Committee if necessary; **SECONDED** by Cllr Cook: **AGREED UNANIMOUSLY**.

### **11. HIGHWAYS**

Cllr Burgess said a petition has been given to the Joint Transportation Board. The Parish Council has been raising this so there should be a site meeting with Alan Blackburn.

Cllr Harwood said KCC did make a site visit before the petition was delivered but it occurred at mid-day when there was very little traffic, KCC need to visit early in the morning when there is traffic for the school and commuter traffic.

Cllr Sills said the Council needs to be informed when KCC visit and the traffic calming outside the church and Doves Croft need to be considered as well.

Cllr Cook said the signage is still outside the old school. There is also a problem with blocked drains.

Cllr Harwood informed Members there is a sign in Cranbrook Road but it is badly placed. The Joint Transportation Board may offer a solution to the problem.

Cllr Harwood informed Members the footpath wall by the new school has been hit by a vehicle.

Cllr Burgess said the wall is the responsibility of KCC.

### **12. ANY OTHER BUSINESS**

Cllr Hibben asked for a list of outgoing correspondence.

*ACTION: Clerk to circulate a list of outgoing correspondence to Councillors.*

**13. Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and because of the confidential nature of the business to be transacted, the public and press were excluded from the meeting during the consideration of Staffing Matters**

### **DATE OF NEXT MEETING**

Monday 3 April 2017 at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church,  
Tunstall

There being no further business, the meeting closed at 8.25pm

Signed as a true record of the proceedings:

Chairman  
Dated: 3 April 2017