

## **Tunstall Parish Council**

All members of **Tunstall Parish Council** are summoned to attend the  
**MEETING OF FULL COUNCIL** to be held on  
**Monday 29<sup>th</sup> September 2025 at 7.00pm**  
**Midwinter Room at St John the Baptist Church**

Public and Press are welcome to attend  
Public Participation – Item 1 only

**1. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

**2. Chair's Announcements -** To receive any announcements

**3. Apologies – To receive and approve apologies for absence with reasons.**

**4. Minutes -** To sign and approve the minutes of the meeting of 12<sup>th</sup> May 2025  
(Attachment 1)

**5. Ward Councillors**

**a) To receive updates from county and borough members.**

**6. Finance**

**a) To review payments made in line with Financial Regulations**

<b>Payee</b>	<b>Budget</b>	<b>Amount</b>	<b>Detail</b>
J Barnicott	Litterpicking	£ 116.51	annual insurance
HugoFox	IT Costs	£ 11.99	Monthly Website fee
Waveney IT	IT Costs	£ 37.30	Monthly Mailbox charge
Unity Trust Bank	Bank Charges	£ 6.00	Bank charges
J Barnicott	Litterpicking	£ 163.11	May and June
HugoFox	IT Costs	£ 11.99	Monthly Website fee
Waveney IT	IT Costs	£ 37.30	Monthly Mailbox charge
AJ Gallagher	Insurance	£ 718.47	Annual Insurance
Mulberry Accountants	Annual Audit	£ 357.00	Internal audit services
Unity Trust Bank	Bank Charges	£ 6.00	Bank charges
J Miller	Poppy Wreath	£ 22.24	Poppy wreath reimbursement
J Barnicott	Litterpicking	£ 86.17	August
J Barnicott	Litterpicking	£ 70.78	July
HugoFox	IT Costs	£ 11.99	Monthly Website fee
Waveney IT	IT Costs	£ 37.30	Monthly Mailbox charge
Hugofox	IT Costs	£ 11.99	Monthly Website fee

Unity Trust Bank	Bank Charges	£ 6.00	Bank charges
Waveney IT	IT Costs	£ 37.30	Monthly Mailbox charge

- b) To receive update on Barclays accounts.
- c) To receive update on annual governance and accountability return 2024-25
- d) To review budget forecast and precept for 2026-27

#### **7. External Meetings Attended**

- a) KALC Swale Area Committee
- b) Western Area Committee
- c) Swale Joint Transportation Board
- d) KALC EGM – 19/06/2025 – Chair and clerk

#### **8. Councillor Vacancies – to receive update.**

#### **9. Local Government Reorganisation - to receive update.**

#### **10. Planning Applications for consideration**

- a) APPLICATION REF: 25/503319/FULL Hip to gable loft conversion with front and rear dormers and erection of a single storey rear infill extension with rooflights. 42 Roseleigh Road Sittingbourne Kent ME10 1RS
- b) APPLICATION REF: 25/503245/FULL Erection of single storey front extension with garage conversion into habitable space. Ahwahnee Tunstall Road Tunstall Kent ME10 1YG
- c) APPLICATION REF: 25/502816/FULL Erection of a single storey rear extension to the existing building to provide additional storage space, retrospective planning permission for the relocation of 8no. car parking spaces and 3no. additional car parking spaces. Agrovista Grove End Farm Bredgar Road Tunstall Kent ME9 8DY
- d) Application: 25/503274/FULL Address: 6 Roseleigh Road Sittingbourne Kent ME10 1RR Proposal: Erection of a 7ft tall closeboard fence along two boundaries of the property (retrospective).
- e) 25/501328/REM Land at Ufton Court – to receive any updates

#### **11. Village Events - To receive update.**

#### **12. Village Sign – To receive update.**

#### **13. Speed watch - To receive update.**

#### **14. Village Greener – To receive update.**

#### **15. Local Heritage List – to consider nominations of buildings or structures to add to the Local Heritage List.**

#### **16. Correspondence and Matters for Information**

- a) To consider any motions for KALC AGM
- b) To note emails from residents concerning overflowing bins

17. **Date of next meetings:** Monday 10<sup>th</sup> November 2025 followed by Monday 9<sup>th</sup> March 2025, Monday 11<sup>th</sup> May 2026.

**23<sup>rd</sup> September 2025**