

TUNSTALL PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Monday 5th August, 2013

Present: Cllr. L. Burgess – Chair
Cllr. P. Mitchell – Vice-Chair
Cllr. R. Spencer
Cllr. C. Browning
Cllr. I. Davison
Cllr. A. Spicer
Lynda Fisher, Clerk
1 member of the Public

Parishioners - No residents came forward with any comments.

Borough/County Councillors/PCSO - None present

1. Welcome and Apologies

In the absence of the Chairman, the Vice-Chairman formally opened the Parish Council meeting and welcomed everyone. Apologies were received from the PCSO, Cllr. Mills, and Borough Cllrs. Alan and Jean Willicombe. The Chairman arrived late due to a previous commitment.

2. Declarations of Interest – None

3. Minutes of the Previous Meeting

Proposed by Cllr. Spencer and seconded by Cllr. Davison; the Minutes of the Monthly Parish Council meeting held on the 1st July, 2013, were agreed by Members, but with the following amendment: the reference to Parish Councillor interviews, on page 3, which appeared on the June Minutes, should not have been included on the July Minutes.

4. Matters Arising from the Minutes

1. **Commemorating Frank Panton** – Cllr. Spicer to obtain a quote for a Stainless Steel plaque, size 100mm x 150mm, maximum agreed sum, £55. The Chairman to check with Mrs. Panton regarding the commemoration ceremony. **Action Cllr. Spicer**

2. **Royal Charter of Incorporation – Queen Elizabeth I** – Agreed maximum expenditure on the plaque £55. Clerk to check with Cllr. Spicer on the correct wording. Members also agreed to invite children from Tunstall School to help plant the roses; to see if the Mayor is available to attend the event and to invite the press. **Action: Cllr. Spicer/Clerk**

5. Finance

1. **Bank Mandate Changes - Signatories** – The Bank Mandate Form, to increase the number of Councillors able to sign cheques, was duly agreed and signed. Clerk to deliver to Barclays Bank once all the Personal Details forms have been submitted. **Action: Clerk**

2. **Coffin Pond** – Noted the quote from one contractor to repair the brick wall; agreed to obtain two further quotations and bring this matter back to the September meeting. Further agreed to erect hazard tape and signs around the affected area. **Action: Clerk/Cllr. Spicer**
3. **CPRE Membership** – Agreed to renew the 2013/14 Membership, for the annual fee of £29.
4. **Local Government National Pay Award** – Members agreed the 1% (11p per hour) cost of living rise in the Clerk’s salary, this will reflect a yearly increase, backdated to the 1st April, 2013 to the 31st March, 2014 of £26.64p.
5. **Bulbs** – Clerk to obtain prices and report back to the September meeting. **Action: Clerk**
6. **Cheques raised at this meeting:**

The following cheques were signed and the accounts to the 31st July, 2013, approved.

Date	Cheque	Details		Amount
05.08.13	0948	H.M. Revenue & Customs	Tax – July 2013	£44.60p
05.08.13	0949	L. Fisher	Expenses – Telephone/Broadband; home as office	£11.52p
05.08.13	0950	Tunstall P.C.C.	Hire of Midwinter Room July, 2013	£12.50p
05.08.13	0951	J. Mills	1 Magnolia Grandiflora; 3 Queen Elizabeth Roses, 2 bags Postcrete	£158.35p
05.08.13	0952	Steve Wakeling	Installation of Bollards adj. Village Hall; removing Parrot Weed from Pond	£600.01p
05.08.13	0953	McCabe Ford Williams	Salary preparation Quarter ended 30.06.13	£39.00p
05.08.13	0954	C.P.R.E.	Subscription 2013/14	£29.00p
Seven Cheques in total				

Paid by Direct Debit – L. Fisher – Wages, July 2013: £178.90p

6 **Correspondence**

1. **Shaping the Future of Children’s Centres in Kent** – Agreed the Chairman to respond to the consultation. **Action: Cllr. Burgess**
2. **Growth and Infrastructure Act 2013** – Summary of the Act noted.
3. **Parish Polls – Local Audit and Accountability Bill** – Noted. The survey is for Parish Councils who have had experience of a Parish Poll; as a Poll has not taken place in recent times Members were unable to respond appropriately to the points raised.
4. **NALC Consultation – A new future: developing the Strategy** – Noted.
5. **Briefing of the Swale Borough Local Plan Part 1: Revised Consultation Draft July 2013** – Cllrs. Mitchell and Spencer attended the briefing and reported that the Plan does not appear to be having any effect on Tunstall.
6. **Swale Borough Council – Community Governance Review** – the Borough Council is undertaking a review to look at all the un-parished areas in Swale; this could result in new Parish Councils being created; alterations to existing ones or other forms of community

governance covering an area. One of the areas being looked at is the part of Woodstock Ward (the other part falls within the Parish of Tunstall) that is unparished. People living in areas covered by the Review will receive an explanatory document through their door; the deadline for comments being 1st October, 2013.

7. **Yellow Lines outside School**

Clerk to contact Swale Borough Council again to ascertain how this project is progressing and to report back to the September meeting. **Action: Clerk**

8. **10 Point Plan and School Survey Results**

Members reviewed the feedback on the 10 Point Plan and agreed many of the issues raised were already being actioned, or were a work in progress.

Referring to the School Survey results and the question ‘Are you in favour of a new larger School in Tunstall?’ 4 said yes; 26 said no and two said yes/no. As there is no movement on any proposals for a new School at the moment; these results and back up details will be safely filed for future reference.

9. **Planning**

1. **SW/13/0802** – Variation of Condition 9 of SW/08/0717 to enable the recording studio to be used for 40% of the operating hours – Kaleidoscope, Keystun, Ruins Barn Road, Tunstall, ME9 8AA – Members raised no objections to this application.
2. **SW/13/0828** – Erection of single canopy and insertion of one door – 740 Heeley Close, Kent Science Park, Tunstall, ME9 8HL – Members raised no objections to this application.
3. **SW/13/0823** – Erection of single canopy and insertion of two doors and one louvre – 820 Williams Close, Kent Science Park, Tunstall, ME9 8FL – Members raised no objections to this application.
4. **TC/13/0073** – Reduce Hornbeam Canopy by 1 third located to the side of the property – Cedar House, Tunstall Road, Tunstall, ME9 8DU – Members raised no objections to this application.

10. **Any Other Matters Arising**

1. Clerk advised that the dog waste bins had arrived; Members would like one sited opposite the Tunstall Village sign; one in Hearts Delight Road, by the Public Right of Way, and they asked if it was possible to get one installed on the footpath to the rear of the trees at the lower end of Tunstall Road. **Action: Clerk**
2. Cllr. Mitchell asked the if the overhanging trees and shrubs on the left hand side of Sterling Road, just up from the Parish Council’s noticeboard, can be cut back and the verges tidied in this area. Clerk to report this matter to Kent County Council and Swale. **Action: Clerk**
3. Cllr. Spencer raised the issue of Footpath ZR136, which runs from Sterling Road into Minterne Avenue), branches overhang in areas and grass cuttings are being regularly dumped on the footpath. Clerk to contact Public Rights of Way Officer. **Action: Clerk**

11. Next Meeting(s)

The next Meeting will be on Monday 2nd September, 2013, commencing at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

The meeting closed at 08.50 p.m.