

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Tunstall Parish Council

County area (local councils and parish meetings only): Kent

Financial year ending 31 March 2019

Prepared by (Name and Role): Wendy Licence Clerk & RFO

Date: 25/04/2019

	£	£
Balance per bank statements as at 31/3/19:		
Barclays Community	27,393	
Barclays Business Reserve	10,283	

[add more accounts if necessary]

_____ 37,676

Petty cash float (if applicable) -

Less: any unpresented cheques as at 31/3/19 (**enter these as negative numbers**)

[add more lines if necessary]

_____ -

Add: any un-banked cash as at 31/3/19

Net balances as at 31/3/19 (Box 8) 37,676