

TUNSTALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 4 January 2017

Present: Cllr Lee Burgess (Chairman), Cllr Roger Sills (Vice Chairman), Cllr Brian Cook, Cllr Ian Davison, Cllr Wendy Harwood and Cllr Mavis Hibben; and Mrs W Licence (Clerk).

Also present was Erin Scott, Neighbourhood Watch Volunteer & Watch Liaison Officer.

Cllr Burgess welcomed everyone to the meeting and said that legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded were requested to make it known.

REPORTS FROM MEMBERS OF THE PUBLIC

No members of the public were present

1. APOLOGIES

Apologies had been received from Cllr Nutting (holiday): apology accepted.
Apologies had also been received from SBCllr Derek Conway and SBCllr George Samuel: apologies noted.

2. DECLARATIONS OF INTEREST

None were declared.

3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 DECEMBER 2016

Councillors considered the minutes of the meeting held on 5 December 2016. Cllr Hibben **PROPOSED** to accept the minutes of the meeting as a true record; **SECONDED** by Cllr Davison: **AGREED UNANIMOUSLY**. Cllr Burgess duly signed the minutes as a true record of the meeting.

5. NEIGHBOURHOOD WATCH

It was agreed to move this item forward.

Cllr Burgess welcomed Erin Scott and explained that her predecessor had spoken to the Parish Council about Neighbourhood Watch and forms were completed but few people were actually receiving emails.

Ms Scott said Neighbourhood Watch is important because it is the eyes and ears for PCSOs and if a new Watch is set up she will attend a meeting for residents, possibly at the end of January, to explain how Neighbourhood Watch works. There are signs and stickers available and these are very effective in deterring unsolicited callers.

Cllr Burgess said the Council could leaflet the Parish and encourage residents to be involved.

ACTION: Clerk to send Ms Scott Councillors' contact details.

Cllr Burgess thanked Ms Scott for attending the meeting.

4. MATTERS ARISING FROM THE MINUTES

i. Cherry Trees

Cllr Burgess informed members that KCC have confirmed Hearts Delight Road, junction of Cromers Road/ Tunstall Road and Sterling Road as acceptable sites for trees.

It was **AGREED** to have one tree in Hearts Delight Road by the entrance to the Village Hall; two trees where Woodstock Road joins Tunstall Road and one tree in the larger area in Sterling Road.

ACTION: Cllr Burgess to produce detailed map of sites.

It was **AGREED** to ask the family of John Clancy which tree they would like to be dedicated to him.

Planters

Councillors considered suitable sites for planters and also the types of planters to be used.

Cllr Davison **PROPOSED** to purchase four black barrier planters to be installed on the fence by the school; **SECONDED** by Cllr Cook: **AGREED UNANIMOUSLY**.

Councillors also suggested the cascade planters would make a stunning floral display by the Village Hall. Councillor Cook suggested that the planters should be marked to identify them as

Tunstall Parish Council property to prevent them being removed in the future without recourse to the Parish Council. It was agreed it would be prudent to do this.

ACTION: Clerk to obtain price for the cascade planters.

ii. Provision of a dog bin in Cranbrook Drive

Cllr Burgess informed Members that he has written to the homeowner and is waiting for a response.

Cllr Hibben asked when the new litter bin would be installed.

The Clerk said will be delivered to Swale Borough Council within a week.

6. SPEED WATCH

Cllr Cook told members that a new roster has been drawn up and sent out to participants with dates for three sessions per month from April to October inclusive. Bredgar Parish Council has been advised of the dates so that they know when the equipment is available.

Cllr Hibben asked whether there could be a session by the church.

Cllr Cook said sites have been risk assessed and it is not safe to do it by the church.

Cllr Burgess thanked Cllr Cook for his work on Speed Watch.

7. PLANNING

Any planning matter received by 4 January 2017

Cllr Burgess advised Members that notification has been received for proposed two storey and single storey rear extensions 28 Park Drive (16/508516/FULL)

Councillors considered it was too soon to consider the application as details were received on the day of the meeting and there had been no opportunity to receive comments from residents.

ACTION: Clerk to request an extension.

8. REPORTS FROM MEMBERS

There were no reports from Members.

9. FINANCE

i. Accounts and Cheques raised

| | Chq. No | Payable to | Reason | Amount |
|------------|----------------|-----------------------|--|----------------|
| 04.01.2017 | 1165 | Tunstall PCC | Hire of Midwinter Room: Parish Council meeting | £15.00 |
| 04.01.2017 | 1166 | Mrs W Licence | Salary and expenses | £246.92 |
| 04.01.2017 | 1167 | HMRC | PAYE | £0.40 |
| 04.01.2017 | 1168 | CCS Print | Winter Newsletter | £144.00 |
| 04.01.2017 | 1169 | Swale Borough Council | Litter bin | £313.68 |
| 04.01.2017 | 1170 | McCabe Ford Williams | Payroll | £39.00 |

Councillors considered the cheques raised and **AGREED UNANIMOUSLY** to sign them.

ii. Precept

Cllr Davison **PROPOSED** to set the Precept at £17,560; **SECONDED** by Cllr Cook: **AGREED UNANIMOUSLY**.

10. AMENITIES

i. To consider quotes to clean Coffin Pond

Cllr Burgess said there has still been no response from Kevin Gore at KCC and until the wall is repaired the pond cannot be cleaned. The wall is in a dangerous state and has been hit again by a lorry.

ACTION: Clerk to contact KCC to urge immediate action to repair the wall.

ii. Phone Box

Councillors considered whether it is worth keeping the phone box as it is not being maintained and felt that in an emergency someone would call at a nearby house. Councillors AGREED to respond the Parish Council does not object to the removal.

11. HIGHWAYS

Cllr Burgess informed members that he has requested a site meeting with Alan Blackburn but has had no response since being notified the crossing point for the school has been referred to the Safety Critical Team. Money had been set aside for safety improvements and the school is not yet at full capacity. Cllr Burgess suggested informing the school that the Council has been raising the issue and giving contact details for KCC.

Cllr Harwood said there were pedestrian crossings in the original plans, the crossings have changed and it is very ambiguous.

Cllr Burgess said he thought there were white lines on top of the raised table.

ACTION: Cllr Burgess to inform the school of contacts at KCC.

12. CORRESPONDENCE

1. 15.12.16: Swale BC- revised deadlines for further submissions addressing the Inspector's Matters, Issues and Questions on Local Plan Examination

Cllr Burgess reminded Members that the Parish Council had submitted comments previously. The matters here are further submissions which do not affect Tunstall.

2. 19.12.16: BT- phone box consultation

3. 22.12.16: KALC – Parish News

13. Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and because of the confidential nature of the business to be transacted, the public and press will leave the meeting during the consideration of:

i. Applications for Litter Picker

ii. KALC Community Award

iii. Staffing Matters

14. ANY OTHER BUSINESS

Cllr Harwood said the traffic priority sign by the church has been damaged

ACTION: Clerk to report to KCC.

Cllr Hibben said she has been contacted by a resident about the flooding in Sterling Road which has been caused by householders paving their front gardens.

Cllr Burgess said the Parish Council is unable to stop people paving their gardens but can ask for a sweep of the drains.

ACTION: Clerk to check when drains were last cleaned and highlight Sterling Drive, Tunstall Road and Cranbrook Drive.

Cllr Cook said there are winter hi-vis jackets for Speed Watch but would really like some hi-vis tabards for the summer

ACTION: Clerk to obtain quotations.

Cllr Cook asked whether it would be possible to consider a May Fayre for the community with the school and other organisations involved for 2018

Cllr Burgess said it would be something to draw the parish together and we should use this year to see what the village actually does for May Day and if there are other events that need to be taken into consideration.

DATE OF NEXT MEETING

Monday 6 February 2017 at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall

There being no further business, the meeting closed at 8.55pm

Signed as a true record of the proceedings:

Chairman

Dated: 6 February 2017

