

Tunstall Parish Council

To Parish Councillors, members of the public and press
Members are hereby summoned and notice is given that the **Meeting of Tunstall Parish Council** will be held on **Monday 6 September 2021 at 7.00pm**

At St John the Baptist Church, Tunstall
when it is proposed to transact the following business:

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Tunstall Parish Council Code of Conduct for Members and by the Localism Act 2011. (i)The nature as well as the existence of any such interest must be declared. After declaring a Disclosable Pecuniary Interest, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12TH JULY 2021

To consider the minutes of the meetings and if in order sign as a true record.

4. MATTERS ARISING

- a) **To receive update on village sign – Cllr Rich**
- b) **To receive update on Coffin Pond – Cllr Roberts**

5. REPORTS FROM MEMBERS OF THE PUBLIC

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is an information session only and no action can be taken upon those items raised.

6. REPORTS FROM BOROUGH AND COUNTY COUNCILLORS

Ward and County Councillors are invited to report and discuss matters affecting the parish

7. PLANNING

- a) To consider the following applications for comments
 - i. 21/503914/EIOUT Land South and East of Sittingbourne
Outline application with all matters reserved for the phased development of up to 578.65 hectares of land comprising up to 8000 residential dwellings including sheltered/extra care accommodation, up to 170,000 sqm /34 hectares of commercial, business and service/employment floorspace

ii. 21/504306/FULL 123 Sterling Road, Tunstall
 Raised gable with larger rear dormers to provide extra bedroom and bathroom along with increasing sizes of existing bedrooms. Ground floor extension.

iii. 21/504404/FULL 47 Roseleigh Road Sittingbourne Kent ME10 1RS
 Demolition of existing garage, erection of part two storey, part single storey side and rear extensions, including integral garage, insertion of front dormer and rooflights

b) To consider next steps regarding Kent Science Park application

8. FINANCE

i. To consider the following payments for approval:

AUGUST ACCOUNTS FOR PAYMENT

	Payee	Amount	Net	VAT	Description
200001	Wendy Licence	£ 520.36	n/a	n/a	June and July salary payment 564.30 less 43.94 already paid
200002	HMRC Cumbernaud	£ 144.60	n/a	n/a	156.60 less 12.00 June and July PAYE
200003	J Barnicott	£ 270.32	n/a	n/a	July and August Litter picking
200004	HR Services Partnership Ltd	£ 876.00	£ 730.00	£ 146.00	Invoice 13244 HR Support and Advice

SEPTEMBER ACCOUNTS FOR PAYMENT

	Payee	Amount	Net	VAT	Description
200005	Julie Miller	£1084.75	n/a	n/a	June – August Interim Clerk cover
200006	HMRC Cumbernaud	£ 116.00	n/a	n/a	August PAYE
200007	Wendy Licence	£418.46	n/a	n/a	August Salary

ii. To receive update on bank mandate signatory position.

iii. To receive accounts as at 31/08/2021 and approve bank reconciliation for June, July and August 2021

9. GOVERNANCE AND ADMINISTRATION

i. To note update on website

ii. To note update on newsletter

10. HIGHWAYS

i. To receive an update

ii. To receive Speedwatch report for August

12. ENVIRONMENT

i. To receive an update on planters

ii. To receive update on ideas for lining church car park

13. QUEENS PLATINUM JUBILEE

i. To receive an update

14. REPORTS FROM MEMBERS

To receive reports from Members

15. CORRESPONDENCE

- i. To note ICO complaint pending
- ii. Invite to multi-village meeting 1st September 2021
- iii. Email from resident asking if TPC has an extension to Highsted Park comments

16. ANY OTHER MATTERS ARISING

This is for information only and no decision can be made on matters raised.

17. DATE OF NEXT MEETING – 4 OCTOBER 2021 at 7.00pm

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

18. STAFFING MATTERS

To receive update and agree actions

Julie Miller

Interim Clerk to Tunstall Parish Council
1 September 2021