

Tunstall Parish Council

Minutes of the Meeting of the Parish Council held on virtually on Wednesday 6 May 2020

Present: Cllr Mavis Hibben (Chair), Cllr Lee Burgess, Cllr Susanne Earl, and Cllr Peter Mitchell; and Mrs W Licence (Clerk).

Also present was County Councillor Andrew Bowles

Cllr Hibben welcomed everyone to the first virtual meeting of the Parish Council and said the Council had not been able to meet in April due to the Government guideline regarding the COVID-19 epidemic. The recently passed Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) Regulations 2020 has given Local Councils the power to meet remotely during this current crisis.

1. COUNCILLOR VACANCY

Cllr Hibben said that she was delighted to receive an application from Mr Peter Mitchell to be co-opted to the Council. Mr Mitchell has considerable experience as a former Councillor, Vice Chairman of the Council and also as a temporary Clerk and is also actively involved in the Parish.

Cllr Hibben **PROPOSED** to co-opt Mr Mitchell to the Parish Council as a Councillor for the urban Ward; **SECONDED** by Cllr Burgess: **AGREED UNANIMOUSLY**. Cllr Mitchell will complete his Acceptance of Office as soon as is practicable during the current Government lockdown.

2. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Sarah Stephen (at another meeting), Cllr Louisa Roberts (personal); apologies accepted.

Cllr Vivien Rich had advised the Clerk that she was unavailable for the meeting; noted.

Apologies had also been received from Ward Member Paul Stephen (at another meeting); apologies noted.

3. DECLARATIONS OF INTEREST

None were declared.

4. MINUTES OF THE MEETING HELD ON 2 MARCH 2020

Cllr Hibben **PROPOSED** to accept the minutes of the meeting held on 2 March as a true record of the meeting; **SECONDED** by Cllr Burgess: **AGREED UNANIMOUSLY**. Cllr Mitchell abstained from the vote.

Cllr Hibben will sign the minutes as a true record of the meeting at the next physical Council meeting.

5. REPORTS FROM MEMBERS OF THE PUBLIC

No members of the public were present.

6. REPORTS FROM BOROUGH AND COUNTY COUNCILLORS

KCCllr Bowles reported that Kent County Council is now holding more and more meetings virtually by Microsoft Teams. Every committee will meet in May and June and the first formal

Full Council meeting will be in July. It is hoped that meetings will resume at County Hall in September for those not at risk during the current pandemic subject to Government legislation. Kent County Council and Medway Council Household Waste Recycling Centres will open to the public on Friday 15 May and this will be by appointment only.

Cllr Hibben thanked KCCllr Bowles for attending the meeting and for his report.

7. SPEED WATCH

Cllr Hibben reported that Speed Watch has been cancelled until further notice by Kent Police because of social distancing and the age profile of Speed Watch members.

8. FINANCE

i. Cheques raised and accounts

Chq No	Payable to	Reason	Amount
1456	Swale Borough Council	Newsletter printing	£72.00
1457	McCabe Ford Williams	Payroll fees	£38.04
1458	Mr L Burgess	Parish Basic Allowance	£208.88
1459	Mrs M Hibben	Chair's Basic Allowance	£521.76
1460	HMRC	PAYE balance year end	£52.00
1461	Came & Co	Insurance	£352.36
1462	Mrs W Licence	Salary and expenses	£470.48
1463	HMRC	PAYE	£126.20
1464	E.ON	Street lighting	£66.09
1465	Mr B Cook	Reimbursement of defibrillator battery	£185.39

Cllr Burgess **PROPOSED** the signing of the cheques; **SECONDED** by Cllr Hibben: **AGREED UNANIMOUSLY**.

ii. To consider insurance renewal

Cllr Hibben said the Parish Council has a three-year long-term agreement and this is the final year of the agreement.

9. PLANNING

i. Ref: 20/501831/LBC

The Coach House Tunstall Road Tunstall Sittingbourne Kent ME10 1YQ

Proposal: Listed Building Consent for installation of a wood burner stove and associated flue.

Councillors considered the application which is in the Conservation Area and the aesthetics of the proposal will be dealt with by the Conservation Officer. Swale Borough Council has adopted a climate emergency policy for the whole of Swale to move away from fossil fuels and towards a more sustainable energy however most wood is provided locally from coppiced woodland which is not classed as fossil fuels. The log burner flue needs to be of the latest adopted standards.

It was **AGREED** that the Council raise no comments save that the flue and installation to meet those standards documented in the Heritage statement with the application and neighbours' comments be taken into account.

ii. Ref: 20/501844/FULL

Address: 52 Roseleigh Road Sittingbourne Kent ME10 1RR

Proposal: Erection of a part single storey, part two storey rear extension with roof alterations

The proposal is similar to other extensions in the road and concern was raised about the slope of the roof towards the neighbouring property.

It was **AGREED** that there were no objections in principle to the proposal that concern be raised at the slope of the roof towards the neighbouring property. Neighbours' comments should be sought and taken into account.

iii. Any other planning matter received by 6 May 2020

Cllr Hibben said that as there was no April meeting due to the Government restrictions regarding COVID-19, Councillors agreed some planning applications by email.

Ref: 20/501398/FULL

Address: 1 School View Tunstall Road Tunstall Sittingbourne Kent ME9 8DX

Proposal: Single storey rear/side extension (resubmission 19/505320/FULL).

Cllr Hibben said there was no comment save that neighbours' concerns are taken into account. A decision is yet to be made by Swale Borough Council.

Ref: 20/501022/FULL Address: 2 Park Avenue Sittingbourne Kent ME10 1QX

Proposal: Erection of a single storey side extension.

Cllr Hibben said the application is not in the Parish although the property is on the boundary and no comment was made. The application has been permitted.

20/500964/FULL Address: 68 Park Drive Sittingbourne Kent ME10 1RD

Proposal: Erection of a part two storey and part single storey side extension, and a two storey rear extension (revised scheme to 19/504337/FULL).

Cllr Hibben said there were no comments. The application has been permitted.

PREVIOUS APPLICATIONS FROM MARCH AGENDA:

i. Ref: 20/500273/FULL Address: 95 Sterling Road Tunstall Sittingbourne Kent ME10 1SW

Proposal: Demolition of existing garage and conservatory. Erection of single storey side and rear extension with external alterations and widening of access to create an additional parking space.

Cllr Hibben reported that the application has been permitted.

ii. Address: Tunstall C of E Primary School Tunstall Road Tunstall Kent ME9 8DX

Ref: 20/500405/LBC

Proposal: Listed Building consent for conversion of former school building to create 1no. dwelling, works to include part first floor extensions with insertion dormers windows and rooflights. Single storey extension to create side porch and infill to create boot room. Internal alterations and changes to fenestration and erection of a detached garage.

Ref: 20/500404/FULL

Proposal: Conversion of former school building to create 1no. dwelling, works to include part first floor extensions with insertion dormers windows and rooflights. Single storey extension to create side porch and infill to create boot room. Internal alterations and changes to fenestration and erection of a detached garage.

Cllr Hibben said that both applications have been permitted.

iii. Ref: 20/500386/FULL Address: Oakwood House Ruins Barn Road Tunstall ME9 8AA

Proposal: Erection of a detached 3 bay garage.

Cllr Hibben reported that the application has been permitted.

iv. Ref: 20/500618/FULL Address: 82 Woodstock Road Sittingbourne Kent ME10 4HN

Proposal: Erection of an extension to laundry and the kitchen rear of the premises.

Cllr Hibben reported that the application has been permitted.

v. Ref: 20/500745/FULL Address: 36 Sterling Road Tunstall Sittingbourne Kent ME10 1SL

Proposal: Conversion of garage into habitable space with insertion of bi-fold doors, erection of porch and alterations to front bay window.

Cllr Hibben informed Members that the application has been permitted.

vi. Ref: 20/500229/FULL Address: White Acres Hearts Delight Road Tunstall ME9 8JA

Proposal: Demolition of 2no. outbuildings and erection of a portal framed vehicle store.

Cllr Hibben reported that the Parish Council objected to the proposal but the application has been approved by Swale Planning Committee.

vii. Ref: 20/500242/FULL Address: 11 Roseleigh Road Sittingbourne Kent ME10 1RR

Proposal: Erection of a single storey rear and side extension.

Cllr Hibben said the application has been refused.

10. ANY OTHER MATTERS ARISING

Cllr Hibben informed Members that Cllr Rich and Cllr Roberts will log in to the Local Plan meeting tomorrow night (Thursday). The Parish Council has been allocated a copy of the document regarding the Strategic Housing Land Availability Assessment (SHLAA).

Cllr Hibben reported that Cllr Rich and the Clerk are working on the new website and asked for an update.

The Clerk said that she is waiting for Cllr Rich to send her the copy for the website.

Cllr Hibben thanked Cllr Rich and the Clerk for their work on the website.

Cllr Hibben said there has been reports of rubbish in the field between Hales Road and Hales House and this has been reported to Swale Borough Council.

Cllr Hibben said that following guidance from NALC, the Annual Parish Meeting and the Annual Parish Council Meeting will not take place this year unless further legislation is passed. The KALC Award is usually presented at the Annual Parish Meeting and the recipient of the award has been informed. It might be possible that this could be presented at another village event when such things are permitted again.

Cllr Hibben thanked everyone for attending.

11. DATE OF NEXT MEETING

Monday 1 June 2020 at 7.30pm

There being no further business, the meeting finished at 7.53pm.

Signed as a true record of the meeting

Chair

Date: 1 June 2020