

# Tunstall Parish Council

## Minutes for the meeting of Tunstall Parish Council held on Monday 2 November 2015

Present: Cllr L Burgess (Chair), Cllr I Davison, Cllr Fincham, Cllr E Senior, Cllr R Sills, Cllr R Spencer and Mrs W Licence (Clerk).

Also present were SBCllr Samuel and four members of the public.

### Public Time

Cllr Burgess welcomed everyone and thanked them for their attendance.

#1- How does the Parish Council intend to be proactive in the community? I am concerned about the ability of the Chair to be proactive as, in my opinion, he had not been previously. Cllr Burgess explained that the Parish Council cannot comment on a planning application until it has actually been submitted. Councillors did attend the recent meeting at the Kent Science Park and when an application is submitted the Parish Council will call an extraordinary meeting. The Parish Council is also active within the Five Parishes Opposition Group and Cllr Burgess has been a member of this for three years. Cllr Burgess also said that he had been on the march in the High Street with campaigners.

#2- How will you ensure that people attend the meeting?

Cllr Burgess said the Parish Council will deliver leaflets to residents.

#3- You say the Parish Council will have an extraordinary meeting, can the public attend?

Cllr Burgess said the public are welcome to attend. The developers of the Kent Science Park will send leaflets out to residents but the Parish Council will send its own leaflet out to keep residents informed of the meeting.

*SBCllr Samuel arrived.*

### **1. APOLOGIES**

Apologies had been received from Cllr Spicer (holiday): apology accepted.

Apologies had also been received from SBCllr Derek Conway (holiday): apology noted

### **2. DECLARATIONS OF INTEREST**

None were declared.

### **3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 OCTOBER 2015**

Councillors considered the minutes of the meeting of 5 October 2015.

Cllr Fincham requested that an amendment be made to include in item 1 Election of Chair "Cllr Fincham said the Chair and Vice Chair must work together"

Cllr Burgess said that he expected full participation of Parish Councillors.

It was **PROPOSED** by Cllr Fincham; **SECONDED** by Cllr Spencer to accept the minutes as amended: **AGREED UNANIMOUSLY**. Cllr Burgess signed the minutes as a true record of the meeting.

### **4. MATTERS ARISING FROM THE MINUTES**

#### i. WW1 Memorial

Cllr Sills informed Members that at the last Village Hall Committee meeting, he was asked whether the Parish Council would undertake the refurbishment of the memorial in the Village Hall.

Cllr Burgess said the Village Hall Committee must submit a quotation for the proposed work.

*ACTION: Cllr Sills to liaise with Village Hall Committee to obtain a quote.*

#### ii. School – Contractor/Tunstall Working Party

It was agreed to remove this item from the next agenda.

Cllr Burgess also said there are issues with the trees and kerbing.

### **5. SPEEDWATCH**

Cllr Senior informed Members that it costs £1700 to purchase the equipment and high visibility jackets would also need to be purchased.

*ACTION: Cllr Fincham to obtain quote for the high visibility jackets.*

Cllr Burgess told Councillors that SBCllr Conway and SBCllr Samuel have each offered £250 from their grant budget towards Speedwatch and he thanked the Borough Councillors for their grant promise. Cllr Burgess offered to make up the balance of the cost after the Parish Council decides how much it will spend.

Cllr Spencer **PROPOSED** that the Parish Council contribute £1000 towards the purchase of the Speedwatch equipment: **SECONDED** by Cllrs Sills- **AGREED UNANIMOUSLY**.

Cllr Senior informed Councillors that there is a training session on 20 November and that twenty people had expressed an interest in attending. No one had come forward from Ruins Barn Road and there are some leaflets left which could be delivered in that area.

*ACTION: Cllr Fincham to distribute leaflets to Ruins Barn Road.*

## 6. KENT SCIENCE PARK

Cllr Burgess informed Members that he, Cllr Davison, Cllr Senior and Cllr Stills had attended the meeting at the Woodstock Club and it was not well attended. Cllr Burgess and Cllr Davison spoke to the officer who agreed to have a public meeting, to discuss the expansion. The changes to the plans were very superficial and responses to concerns raised were inadequate.

## 7. PLANNING

i. Ref: 15/508476/SUB

Address: Petergate Tunstall Road Tunstall Kent ME10 1YQ

Proposal: Submission of details pursuant to Condition 2: Details of external finishing materials (relates to original application 15/504647/FULL).

Cllr Burgess explained that this application is for the finishing materials as planning permission has already been granted.

Councillors raised no comments on the application.

ii. Any other planning matter received before 2 November 2015

15/508597/FULL

Keystun Ruins Barn Road Tunstall Kent ME9 8AA

Change of use from offices to residential.

Cllr Burgess informed Councillors that an extension of time has been requested and this will go on next month's agenda for consideration.

## 8. REPORTS FROM MEMBERS

Cllr Senior reported that he had been on a couple of training courses and that he now has information regarding Neighbourhood Watch and that he will progress this for the next meeting.

Cllr Sills has been asked by the Village Hall Committee whether the finger post sign to Village Hall can be replaced.

*ACTION: Clerk to contact PROW*

Cllr Burgess reported that he had attended the CPRE meeting and concern was raised that SBC has no Local Plan and is open to development. If development goes ahead at the Kent Science Park it will be classed as tied housing so will not be included in the Plan or even as windfall sites.

## 9. FINANCE

i. Accounts and Cheques raised

Date	Chq. No	Payable to	Reason	Amount
02.11.2015	1083	Mrs W Licence	Salary £222.32 Expenses £17.45 <b>TOTAL</b>	£239.77
02.11.2015	1084	Tunstall P.C.C.	Midwinter Room Hire November	£12.50
Two cheques in total				

Councillors considered the cheques raised and Cllr Davison **PROPOSED** to sign the cheques; **SECONDED** by Cllr Fincham- **AGREED UNANIMOUSLY**.

- ii. Repairs to notice boards

Councillors considered the quotations received and Cllr Spencer **PROPOSED** to accept the quotation from Steve Wakeling; **SECONDED** by Cllr Davison- **AGREED UNANIMOUSLY**.

## 10. FIVE PARISHES GROUP

Cllr Burgess explained that the group has been in existence for a long time and that Tunstall Parish Council had not made any financial contributions.

Cllr Senior **PROPOSED** to contribute £2000.00 to the Five Parishes Group: **SECONDED** by Cllr Fincham- **AGREED UNANIMOUSLY**. (Cheque no 1085 Five Parishes Group £2,000.00)

## 11. CORRESPONDENCE

- 1. 13.10.15 Kent Police- survey as to how to improve their website- *circulated*

Cllr Fincham informed members that he has completed the survey

- 2. 15.10.15- KCC Budget consultation- *circulated*

Cllr Burgess explained that KCC has to save millions of pounds and the survey asks residents to say where they would like to see savings.

- 3. 19.10.2015 KALC- Parish news- *circulated*

- 4. 19.10.2015 KALC SAC agenda- forwarded to Cllr Fincham and Cllr Senior.

- 5. 19.10.2015 SBC- notification that from 6 November to 8 February 2016 there will be a programme of upgrades on the Planning website and possible disruption- *circulated*

Cllr Burgess said that it is important for the Parish Council to receive paper copies.

- 5. 21. 10.2015 SBC Sittingbourne Local Engagement Forum - request for agenda items *circulated*

- 6. 23.10.2015 copy letter from Galliford Try to residents in immediate vicinity with information of works starting 26 October- *circulated*

- 7. 26.10.2015 letter from resident concerning Kent Science Park- *circulated*

Cllr Burgess said that the issues raised had been addressed earlier in the meeting.

## 12. NEIGHBOURHOOD WATCH

Cllr Senior told Councillors that this had been mentioned earlier and that he now has the contacts and papers and will report back to the Parish Council in December.

## 13. HIGHWAYS

Cllr Burgess reported to members that he has been contacted by a resident in Hearts Delight Road about signs being obscured by over grown vegetation and some had been knocked down.

## 14. ANY OTHER MATTERS ARISING

Cllr Burgess informed Councillors that the defibrillator is in the box and ready for use. The box has a code which is given out in the event of an emergency.

Cllr Fincham informed Members that several residents have discussed the trees with Chris Mains. The planting of new trees in Ruins Barn Road and Fulston Manor Playing Field was promised some time ago.

*ACTION: Clerk to contact Gallifry and Mr Brookes and ask when the trees will be planted.*

## 15. DATE OF NEXT MEETING Monday 7 December, 2015 at 6.45 p.m.

There being no further business, the meeting closed at 8pm

Signed as a true record of the proceedings:

.....Chair

Date: 7 December 2015