

# Tunstall Parish Council

## Minutes for the meeting of Tunstall Parish Council held on Monday 7 March 2016

Present: Cllr L Burgess (Chairman), Cllr A Spicer (Vice Chair), Cllr I Davison, Cllr L Fincham, Cllr E Senior, Cllr R Sills, Cllr R Spencer and Mrs W Licence (Clerk).

Also present were SBCllr Derek Conway, SBCllr George Samuel and four members of the public.

### REPORTS FROM MEMBERS OF THE PUBLIC

Cllr Burgess thanked everyone for attending and opened the public time.

*#1- I read in the papers about the Clean for the Queen initiative, I am disappointed that the Parish Council is not doing anything.*

Cllr Burgess said that this had been discussed last month and it was felt the problem of litter should be dealt with long term rather than a one off litter pick. The problem is on the agenda.

*#2- Will the Parish Council minute the public question time?*

Cllr Burgess explained the public time is minuted.

*#3- Will the Parish Council lobby more?*

Cllr Burgess said the Parish Council always writes but excessive lobbying can be detrimental to the cause.

### 1. APOLOGIES

Apologies had been received from Monique Bonney and Roger Truelove- attending Swale meeting- apologies noted.

### 2. DECLARATIONS OF INTEREST

None were declared.

### 3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1 FEBRUARY 2016

Councillors requested correction of spelling of Cllr Davison's name and deletion of "the Village Hall does not have the space to store the equipment" under Speed Watch. Cllr Davison **PROPOSED** to accept the minutes of the meeting held on 1 February, as amended, including the confidential minutes; **SECONDED** by Cllr Sills: **AGREED UNANIMOUSLY**.

### 4. MATTERS ARISING FROM THE MINUTES

Cllr Spicer said that following the boundary changes there will be four County Councillors, North, South, East and West. Tunstall Parish, being split into Rural and Urban will not have the same County Councillor.

*ACTION: Clerk to circulate list of meetings.*

### 5. SPEED WATCH

#### i. To receive an update

Cllr Senior informed Members that the new equipment had arrived and that there would be practise sessions on Wednesday 23 March when the teams will be shown how to assemble and operate the equipment.

Cllr Burgess thanked Cllr Senior for all the work on Speed Watch, also to Cllr Fincham for sourcing the jackets and the SBCllr Samuel and SBCllr Conway for their grants towards the equipment.

#### ii. To consider storage and transfer of equipment

Cllr Senior said that storage also needs to be found for the jackets.

*ACTION: Cllr Sills to liaise with Village Hall Committee.*

### 6. KENT SCIENCE PARK

There was nothing to report

## 7. PLANNING.

i. Application: 16/500949/FULL

Address: 18 Sterling Road Tunstall Kent ME10 1SL

Proposal: First floor extension, roof adaptations, new roof light & rear dormer window

Councillors considered this application and had no comment to make.

ii. Application: 16/501215/FULL

Address: 1 Roseleigh Road Sittingbourne Kent ME10 1RP

Proposal: Conservatory to rear

Councillors considered this application and had no comment to make.

iii. Any planning matter received before 7 March 2016

No other matter had been received.

## 8. VILLAGE DESIGN STATEMENT

To receive an update

Cllr Spicer reported that she had investigated a Village Design Statement and that it appears Tunstall would benefit from a Neighbourhood Plan. Residents need to be consulted.

Cllr Senior had attended the KALC meeting which was addressed by Greg Clark and Councils were being urged to have Neighbourhood Plans and KALC are offering to assist Parishes, interested in doing a neighbourhood plan.

**IT WAS AGREED** to investigate drawing up a Neighbourhood Plan

## 9. REPORTS FROM MEMBERS

Cllr Senior reported that he had attended the Swale Area Committee meeting and also the Chairmanship Conference.

Cllr Spicer said that Tunstall House and land is for sale and expressed concern that the land wraps around from Hearts Delight Road to Tunstall Road.

Cllr Spicer said she was not happy with the exchange of emails between herself and another Councillor.

The Clerk advised Councillors that a complaint has been received against the Chairman. Advice had been obtained from KALC and as no agreement has been reached between the parties as to how to remedy the issue the matter will go to the Monitoring Officer if the complainant wishes to pursue the complaint.

Cllr Spicer resigned from her position of Vice Chair.

Cllr Burgess thanked Cllr Spicer for all the work she has done as Vice Chair.

Cllr Sills said that he and Cllr Senior had attended a planning seminar about material considerations, Councils need to bear in mind four points:

- i. Early engagement with Parish Councils and planners
- ii. Parish Councils should explain decisions
- iii. Parish Councils must attend site meetings
- iv. Evidence to support objections is essential

## 10. FINANCE

i. Accounts and Cheques raised

Cllr Spicer said she has lost her cheque for the Christmas lights, **IT WAS AGREED** to re-issue cheque.

| Date       | Chq. No | Payable to          | Reason  | Amount                              |
|------------|---------|---------------------|---|-------------------------------------|
| 07.03.2016 | 1102    | Mrs W Licence       | Salary<br>Expenses<br><b>TOTAL</b>                | £222.32<br>£13.87<br><b>£236.19</b> |
| 07.03.2016 | 1103    | Tunstall PCC        | Hire of Midwinter Room:<br>Parish Council meeting | <b>£12.50</b>                       |
| 07.03.2016 | 1104    | Unipar Services LLP | Speed Watch equipment<br><br>vat                  | <br><br>2145.00<br>429.00           |

|                              |      |              |                            |                 |
|------------------------------|------|--------------|----------------------------|-----------------|
|                              |      |              | <b>TOTAL</b>               | <b>£2574.00</b> |
| 07.03.2016                   | 1105 | Mrs A Spicer | Re-issue of cheque no 1091 | <b>£38.26</b>   |
| <b>Four cheques in total</b> |      |              |                            |                 |

Councillors considered the cheques raised and Cllr Fincham **PROPOSED** to sign the cheques; **SECONDED** by Cllr Davison: **AGREED UNANIMOUSLY**.

ii. To consider election recharge

Cllr Burgess said that a breakdown of costs has been received from Swale Borough Council who say they have provided a service which they clearly have not done. There is no problem with the cost for Tunstall Rural.

*ACTION: Clerk to ask for separate invoices.*

## 11. CORRESPONDENCE

1. 2016 KALC Membership Survey
2. Good Councillors Guide
3. KALC Dynamic Councillor Workshop
4. Swale Playing Pitch Strategy 2015 – 2025
5. KALC Parish News
6. DfT Minister response to KALC re HGV parking
7. Email from Chris Mains concerning the draft proposals for the revised scheme to replace Trief containment kerbing along Tunstall Road.

Councillors considered the email from Chris Mains with draft proposals for the revised scheme to replace the Trief containment kerbing. Concern was expressed that motorway kerbing had been installed in the village, the brick wall needs to match and the new railings had not been in the plans.

*ACTION: Clerk to respond.*

## 12. NEIGHBOURHOOD WATCH

Cllr Senior reported that volunteers have come forward and Neighbourhood Watch is now up and running. The area Neighbourhood Watch Co-ordinator would like to attend the next Parish Council meeting.

*ACTION: Clerk to invite Neighbourhood Watch Co-ordinator to next meeting.*

Cllr Burgess thanked Cllr Senior for his work in establishing the Neighbourhood Watch.

## 13. LITTER ISSUES

Cllr Burgess said that the Clean for the Queen initiative is a short term solution to the problem. One of the problems is the litter coming from the new school site.

*ACTION: Clerk to contact the contractor concerning the problem.*

Cllr Burgess said that some Parish Councils employ litter pickers.

SBCllr Samuel said that if the Parish Council needed litter picking tools, he still had money in his budget available and Gordon Henderson MP has a charity called Litter Angels, which goes into schools to educate children about litter.

*ACTION: Clerk to ask school if Litter Angels have been into the school.*

SBCllr Conway said the Borough Councillors can help with getting litter bins sited.

*ACTION: Clerk to research the cost of a litter picker.*

## 14. HIGHWAYS

Cllr Sills said there needs to be a review of the traffic calming measures from The Den stables to the Church gate.

*ACTION: Clerk to request a site visit with KCC Highways.*

Cllr Sills informed members that the traffic has widened the Bredgar Road and the kerb stones should be removed.

*ACTION: Clerk to ask for this to be considered in KCC Highways visit.*

## 15. ANY OTHER MATTERS ARISING

Cllr Spencer said he litter picks the two footpaths in Sterling Road.

Cllr Burgess thanked Cllr Spencer for helping and said the area needs to be on a schedule for litter picking.

**DATE OF NEXT MEETING** Monday 4 April 2016 at 6.45 p.m. in the Midwinter Room

There being no further business the meeting closed at 8pm

Signed as a true record of the proceedings:

.....Chairman

Date: 4 April 2016