

Tunstall Parish Council

Minutes for the meeting of Tunstall Parish Council held on Monday 3 August 2015

Present: Cllr A Spicer (Chair), Cllr L Burgess (Vice Chair), Cllr I Davison, Cllr L Fincham, Cllr E Senior, Cllr R Sills, Cllr R Spencer and Mrs W Licence (Clerk).

Also present were KCCllr R Truelove, SBCllr M Bonney, SBCllr G Samuel and three members of the public.

Public Time

A member of the public asked whether as the Parish has expanded due to the recent boundary changes, the number of Parish Councillors should be increased to reflect the extra numbers of residents now in the Parish.

Cllr Spicer said the Parish Council will investigate this.

ACTION: Clerk to contact Electoral Services

1. WELCOME AND APOLOGIES FOR ABSENCE

Cllr Spicer welcomed everyone to the meeting and also welcomed the new Clerk.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Davison declared an interest in it 5.i as it concerns a neighbouring property.

Dispensation has already been granted to all Members relating to Tunstall School.

3. MINUTES OF THE PREVIOUS MEETING

Item 8 was amended to read Cllr Senior instead of Cllr Edwards. Cllr Davison **PROPOSED** to accept the minutes of the meeting on Monday 6 July as a true record; **SECONDED** by Cllr Burgess: **AGREED UNANIMOUSLY**. The minutes were then signed as a true record by Cllr Spicer.

4. MATTERS ARISING FROM THE MINUTES

4.1 WW1 Memorial

Further to the email received by Councillors over funding, Cllr Spicer had again been in contact with Pippa, and is awaiting response to see if TCV can still assist

ACTION: Defer to September meeting

Cllr Burgess informed Councillors that the field has become overgrown and has ragwort growing there which is an invasive plant which is dangerous to animals.

ACTION: Clerk to contact Mark Cheverton to remove ragwort and maintain field

4.2 School- Contractor/ Tunstall working party

Cllr Spicer shared a letter received as a resident, to see who else had received one of the KCC/Contractor 400 letters inviting residents to the drop in event, at Tunstall Memorial Village Hall on Monday 10th August 2015, organised by KCC/Galliford Try. As only one other Councillor had received it,

IT WAS AGREED for Cllr Fincham to draft a leaflet and when accepted the Parish Council to deliver leaflets to residents about the session on 10 August.

4.3 Parents use of Village Hall Car Park

Councillors discussed the response from KCC to their request for KCC to fund a car park / highway attendant, which they refused, as it's on private land.

PCSO Sherron Reece has offered to go to the school to educate parents and children. **IT WAS AGREED** to remove the item from agenda unless it becomes a future concern.

4.4 Remembrance Sunday- Tunstall Memorial Hall

Cllr Sills informed Councillors that the Village Hall Committee has agreed to the Parish Council's suggestion of laying a wreath at the Hall.

Cllr Spicer asked for suggestions for the event concerning invitees and details of the event. There needs to be liaison with the Church for timing of the service.

4.5 Summer Newsletter

Cllr Fincham distributed draft copies of the Newsletter to Councillors. Amendments and additions were suggested.

ACTION: Cllr Fincham to amend and resend to Councillors before printing.

4.6 Closure of Tunstall Road

It was reported that the Tunstall Road is now closed, and works have started. Complaints have been received that Contractors closed it at 6am, and not 8am, as per letter residents received, causing noise and confusion. Also signage has had to be altered, as it was not clear access was for residents only.

Cllr Fincham expressed concern that the speed bumps had been dug up and holes were left to begin with although the holes have now been filled with stones and gravel.

4.7 Speedwatch

Details of Speedwatch will be included in the newsletter together with a request for more volunteers.

5. PLANNING

5.1 15/504794/FULL: Proposed new dormer roof to rear elevation and larger dormer roof to side elevation 10 Sterling Road, Tunstall ME10 1SL

Cllr Davison withdrew from the discussion having declared an interest

Councillors considered the application and raised no objections to this proposal.

5.2 15/505966/FULL: Erection of single storey extension and insertion of dormer to roof: 19 Roseleigh Road Sittingbourne Kent ME10 1RR

Councillors considered the application and raised no objections to this proposal.

6. FINANCE

6.1 Bank Mandate

Cllr Senior's application form to join the bank signatories has been lost again, however, in order not to cause further delay, it was agreed to go with those we have.

ACTION: Clerk to add her details, plus send signed letters from ex Cllrs Browning and Mitchell, and get to bank ASAP.

6.2 Request for Donation – Victim Support

Councillors consider the request from Victim Support for a donation towards their work. **IT WAS AGREED** to give £100 to Victim Support

6.3 £100 Donation – Tunstall School

This item was considered in July.

6.4 Christmas Tree Festival

Deferred to September meeting for Councillors to bring ideas for decorations.

6.5 CPRE Membership Renewal 2015/16

IT WAS AGREED to renew the subscription to CPRE for £36.

Cllr Spicer informed Members that Mr Mitchell had kindly helped move the filing cabinet to the new clerk's home. **IT WAS AGREED** to pay Mr Mitchell £20 expenses.

6.6 Accounts and Cheques raised

Under the Local Government Act 1972, (Sch 2), the following cheques were raised and signed at the meeting and the accounts to the 31 July 2015 were approved.

Date	Chq. No	Payable to	Reason	Amount
03.08.15	1068	L. Fisher	Expenses – Telephone; salary difference (tax deducted) office use - July	£54.56
03.08.15	1069	H.M. Revenue & Customs	Tax – July	£60.20
03.08.15	1070	Tunstall P.C.C.	Midwinter Room Hire August	£12.50
03.08.15	1071	A. Spicer	Reimbursement for drinks bought for donation to School	£101.99
03.08.15	1072	Victim Support	Donation	£100.00
03.08.15	1073	Mr P Mitchell	Expenses	£20.00
Six cheques in total				

Paid by Standing Order

Clerk's Wages – July £197.14p plus £44.23p payment in lieu of holiday

7. CORRESPONDENCE

7.1 Swale Borough Local Plan Part 1 – Programme – E-mail 17/07

Cllr Spicer reminded that when the Draft Plan was published, the Parish Council was not expecting anything in the Local Plan which would affect Tunstall. The Kent Science Park has now been included in the proposals.

ACTION: Cllr Spicer and Clerk to write a response.

8. KENT SCIENCE PARK PROPOSALS

Cllr Senior and Cllr Sills had attended the exhibition for the development of the Kent Science Park which includes four hundred houses, a football pitch and a social club. Cllr Spicer had also met with Stephen Moore and a colleague who explained the proposals. Three hundred houses are for staff and the remaining one hundred will be for key workers.

Cllr Spicer reminded Councillors that the Parish Council is unable to comment on the proposals until plans have been submitted.

9. NEIGHBOURHOOD WATCH

Cllr Spicer said that although there are Neighbourhood Watch signs in the village there is not a Co-ordinator. An item needs to be included in the Summer Newsletter for a Co-ordinator.

ACTION: Cllr Fincham to facilitate

10. ANY OTHER MATTERS ARISING

i. Cllr Senior asked for details of the maximum permitted noise levels from the new school site and at what distance.

Cllr Spicer informed Councillors it is 39 decibels and will find out the distance.

ii. Cllr Spicer informed Members that she had received an email from the Fire Fighting Charity offering support to the parish and congratulations for having two defibrillators in the parish. Their email to be sent to head teacher ready for new term.

11. NEXT MEETING

The next meeting is on Monday 14th September, 2015 at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall

There being no further business, the meeting closed at 8.10pm.

Signed as a true record of the proceedings:

.....Chairman

Date 9 September 2015