

TUNSTALL PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 6th July, 2015

Present: Cllr. A. Spicer – Chair
Cllr. L. Burgess – Vice-Chair
Cllr. L. Fincham
Cllr. R. Spencer
Cllr. I. Davison
Cllr. E. Senior
Cllr. R. Sills

Borough Cllr. Monique Bonney
Borough Cllr. Derek Conway
PCSO Sharon Reece
Lynda Fisher, Clerk
6 Members of the Public

Public Time

Cllr. Bonney advised that she has been contacted by Kent Science Park's Planning Agent, who wants to meet with her.

A resident asked about the promised plaque for deceased Councillor Frank Panton; the Council will organised for this to be installed.

A resident who lives opposite the new school site complained about dust and today there has been a lot of swearing by the contractors. The problem of parking on the pavement in Woodstock Road was also raised.

Residents commented on the 'Petergate' Planning application; the dimensions seem to have been reduced upstairs but downstairs they have increased?

A parent and a representative from the School both thanked the Parish Council for the donation of £100 for replenishing the School Fete's drinks which were stolen following a break in; it was an excellent support for the community.

A resident asked if the area to the rear of the support wall built in Cranbrook Drive will be planted; Cllr. Burgess commented he is hoping Kent Science Park will donate plants.

1. Welcome and Apologies

The Chair welcomed everyone to the meeting; Apologies were received from Borough Cllr. Samuel. County Cllr. Roger Truelove was not in attendance and has not been since May 2013, despite being advised of the meetings.

2. Declarations of Interest and Dispensations

Cllr. Senior declared an interest in Item 5.3 and Cllr. Burgess in Item 5.2 – the Dispensation issued for all Members on matters relating to Tunstall Primary School is in place.

3. Minutes of the Previous Meeting

Proposed by Cllr. Burgess and seconded by Cllr. Davison, the Minutes of the Monthly Meeting held on the 8th June, 2015, were agreed by Members and signed as a true transcript.

4. Matters Arising from the Minutes

1. **WW1 Memorial** – Clerk to again chase Pippa Palmer for a response. **Action: Clerk**
2. **School – Contractor/Tunstall Working Party** – Still no news from Kent County Council on resurrecting this; Clerk to chase again regarding this and the promised public meeting. **Action: Clerk**

3. **Parents' use of Village Hall Car Park** – Cllrs Spicer and Fincham met with the School to see what could be done as regards parking; there is no other choice but to use the Village Hall Car Park but it needs to be managed. KCC have put the School, parents and Parish Council in this difficult position and the Headteacher does not know where to turn to with this problem. Of further concern is that the hall insurance does not cover this car park usage. Those at the meeting felt that KCC needs to come up with funds for car park management in the mornings and afternoons and it was therefore agreed by all that a letter be sent to KCC pointing out the issues and seeking funding. **Action: Clerk**
4. **Remembrance Sunday** – Agreed to lay a wreath at 10.00 at the Memorial Hall and then go down to the Church for the service. Agreed to place this on the August Agenda and in the meantime Cllr. Sills to take this up with the Hall Committee. **Action: Cllr. Sills/Clerk**
5. **Summer Newsletter** – Defer till the August meeting. **Action: Cllr. Senior/Clerk**
6. **Electoral Review of Kent: Draft Recommendations** – Members raised no issues with the recommendations.

5. Planning

1. **15/504006/FULL** - Willow House Tunstall Road Tunstall ME10 1YG - Erection of a single storey side/rear extension including a single garage and granny annexe – no objections.
2. **15/503958/FULL**: Replacement of wooden windows with like for like UVPC along with new front and side door (part retrospective): School View Tunstall Rd Tunstall ME9 8DX – no comments.
3. **15/504647/FULL/ANSP**: Proposed side rear extensions: ‘Petergate’ Tunstall Road Tunstall Kent ME10 1YQ – Members stated that although changes have been made to the plans the Parish Council’s previous objections still stand. The extension has gone further out to the back of the existing building and will now have an impact on ‘Verann, blocking light and overshadowing this property and will also impact on the other neighbouring property.
4. **APP/V225/W/15/3025049** - Notification of Appeal Lodged with the Planning Inspectorate: Outline (Access not reserved) - Mixed use development of up to 580 residential dwellings, circa 400sqm (Use Class A1) retail, landscape, public open space and associated works: Land South Of Swanstree Avenue Highsted Road Sittingbourne – agreed to forward the Parish Council’s objections submitted to Swale Borough Council to the Planning Inspectorate.

6. Finance

1. **Bank Mandate** – Clerk reminded Members to take into Barclays Bank any outstanding details as regards the new Mandate. Section 3 was signed and will be taken into the bank. **Action: All Councillors/Clerk**
2. **Tunstall Pond, possible further action re weed clearance** – No further action as regards weeds; Clerk to chase KCC to see what is happening as regards clearing the silt. Cllr. Burgess will approach Phillip Bartholomew to see if he will assist with raising the water level. **Action: Cllr. Burgess**
3. **Videoing of Parish Council Meetings** – To ensure there is a true record of Parish Council meetings, in light of the fact that the general public can now video meetings; Members agreed to record all meetings via Dictaphone; Cllr. Fincham agreed to supply a machine. **Action: Cllr. Fincham**
4. **Accounts and Cheques raised at this meeting** – the following cheques were signed and the accounts to the 30th June, 2015, approved.

Date	Cheque	Details		Amount
06.07.15	1063	L. Fisher	Expenses – Telephone; office use - June	£12.14p
06.07.15	1064	H.M. Revenue & Customs	Tax – May 2014	£49.40p
06.07.15	1065	Tunstall P.C.C.	Midwinter Room Hire July (longer period of time)	£25.00p
06.07.15	1066	Steve Wakeling	Clearing pond and installing barley bags	£200.00p
06.07.15	1067	McCabe Ford Williams	Quarterly Payroll Preparation to June 2015	£39.00p
Five Cheques in total.				

7. Correspondence

1. **KCC Consultation on Kent's "Drainage and Local Flood Risk draft Policy Statement** – Members to forward comments for Clerk to formulate a response. ***Action: All Councillors/Clerk***
2. **Call for Sites – Swale Borough Council Local Plan Part 2: Gypsy and Traveller Site Allocations** – No submission to put forward.
3. **Christmas Tree Festival in Tunstall Church** – Agreed to take part again this year. This item to be placed on the August Agenda and Members to put forward ideas for decorating the tree.

Action: All Councillors/Clerk

8. Speedwatch

Cllr. Senior to forward Clerk details of the five volunteers.

Action: Cllr. Senior/Clerk

9. **Summer Closure of Tunstall Road for Drainage Works** – Closure details not received as yet; Clerk to chase KCC. ***Action: Clerk***

10. Parish Clerk Vacancy

There were four applicants; three attended for interview. Applicants were of a high calibre and the first to attend will be approached to take up the appointment on the 27th July, giving a week for the handover of duties with the existing Clerk leaving on the 31st July. The new Clerk will be appointed on Spinal Column point 21; she will be on a three month's probationary period and the contract will require three months' notice of termination.

11. **Any Other Matters Arising** - None

12. Next Meeting(s)

The next Monthly Meeting will take place on Monday 3rd August, 2015, commencing at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

The meeting closed at 8.50 p.m.